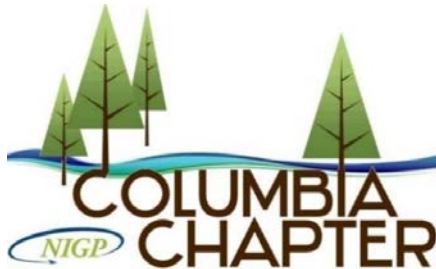


# COLUMBIA CHAPTER NEWS

## DECEMBER 2022



Holiday Luncheon In Person December 8<sup>th</sup> at the [Portland City Grill](#)

Let's celebrate all the great work we've done in 2022! While the Holiday luncheon we shared from our homes and offices using GrubHub gift cards was creative and fun, we're very happy to be able to see smiling faces in person again. As in previous years, we'll have the silent auction, the "Wine or Whine" mystery bottle auction, and the Mystery Box. All proceeds go to our scholarship fund, so be ready to share your wealth and take home presents to give to others or to keep for yourself (you've been good this year, haven't you?) We can't wait to see you!

### OUR MISSION

To promote the public procurement profession and efficient public procurement while maintaining the public trust by providing educational opportunities, networking, and technical support to its members.

### MENTORSHIP PROGRAM

The Mentorship Program is a volunteer program, coordinated by the Chapter Mentoring Committee, pairing experienced procurement professionals (mentors) with members who are looking to develop themselves professionally (mentees).

There is no Chair for this position currently.

## OUR 2022 BOARD

**Anthony Blackmon, OPBC**  
*C-Tran*  
President

**Diane Seaton**  
**CPPB, CPPO, NIGP-CPP**  
*City of Portland*  
Vice President

**Pavel Probasco**  
*Multnomah County*  
Secretary

**Christy Tran, CPPB**  
*Multnomah County*  
Immediate Past President

**Dawn Martin, CPPB**  
*Multnomah County*  
Treasurer

**Lynn Faulkenberry,**  
**CPPB, NIGP-CPP**  
*Multnomah County*  
Pro-D Director

**Tessa Paul**  
**OPBC**  
*Multnomah County*  
Membership Director

**Xylia Guzman Torres**  
*City of Portland*  
Logistics Director

**Currently Open**  
ICP Director

## Q & A PAGE – ASK A QUESTION

Visit the Chapter's Q&A page where you can post questions, share your insights, strategies and innovations as well as help answer question posted by other Chapter members.



Check it out: <http://columbiachapternigp.org/dwqa-ask-question/>

## SIGN UP FOR NIGP MEMBERSHIP



[VIEW AGENCY MEMBER BENEFITS](#)

[VIEW INDIVIDUAL MEMBER BENEFITS](#)

[Join NIGP Choose the Membership that is right for you!](#)

## NSITE FOR AREA 8 CHAPTER MEMBERS

If you are also an NIGP member, this is for you! [NSite](#) now has a blog for Area 8 Members!! Log into NSite and join the group!



Happy Holidays and Welcome 2023!



## STUFFIE DRIVE



Pictured: Lynn Faulkenberry, Tessa Paul, and Lynne Waite

Thank you to everyone who participated in the Stuffie Drive. It was a great success!

The City of Portland and Multnomah County employees gifted more than 300 stuffed toys and animals to the Dougy Center, a Portland nonprofit that helps grieving children, teenagers, and adults.

A thank you letter from the Dougy Center said in part:

“a deep and heartfelt thanks, on behalf of our staff, Board of Directors, and especially the families and kids who find refuge at Dougy Center to all the Multnomah County and The City of Portland organizations and individuals who participated in the amazing Stuffie Drive collecting and donating stuffies. You are the best!”

The event was coordinated by Tessa Paul, Multnomah County Procurement Analyst Senior.

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### **Looking for a cooperative contract?**

Please check out the ICP section of the Columbia Chapter webpage where you will find our ICP contracts list among many resources.

A notable resource is CoProcure, a mission-driven startup, is a one-stop-shop for members to find and use cooperative contracts from local, state, regional and national cooperatives. Search contracts from ICP members and beyond <https://www.coprocare.us/> Enter any keyword (contract number, lead agency, or vendor, or commodity/service) and click “search”

## **COLUMBIA CHAPTER MEMBERSHIP**

### **Columbia Chapter Membership**

The membership of the Columbia Chapter of the National Institute of Governmental Purchasing cordially invites you to become a member of our public purchasing organization. NIGP is an international organization promoting professionalism, growth and integrity in public purchasing. Our local chapter sponsors technical dinner meetings, education, professional development programs and the Intergovernmental Co-Operative Purchasing Committee (ICP).

Membership in the chapter is open to (I) all public institution procurement and materials management personnel including federal, state county, municipal and township activities, public school systems colleges, universities, hospitals, commissions, authorities, and any other public agency; (II) full or part time employees of NIGP member agencies provided they spend the majority of their time involved in purchasing or materials management functions; (III) persons with full or part time employment in positions having a direct influence on the public procurement process, such as elected officials, department heads, and educators; (IV) persons who take a leave of absence for educational or other reasons may continue as members provided that they continue to pay their dues and plan to re-enter public procurement within two years. Regular members shall be eligible to enjoy all the privileges of chapter membership.

### **Why Join Columbia Chapter – NIGP?**

The primary function of the public sector professional purchaser is the successful acquisition of true value for all supplies, services, and construction secured for the requesting organization. One of the most valuable purchases that can be made by a public purchaser is the investment in their professional development through an association singularly dedicated to the principles and operational needs of our profession.



Membership in Columbia Chapter – NIGP shows us and our colleagues how to improve our performance and get MORE VALUE FOR THE TAX DOLLAR. Participation in our numerous programs helps sharpen our skills in the complex and rapidly changing world of public purchasing.

**Columbia Chapter – NIGP membership include attendance to:**

- 5 General Meetings (lunch included)
- 1 All Day Work Shop (lunch and snacks included)
- 1 Holiday Luncheon (3 course meal)

**Benefits:**

- Education and professional development programs
- Seminar programs; Conferences
- Professional certification
- Networking
- Technical information, Specifications
- Contract formats and methods
- Bid evaluation and Award criteria

As professionals, we crave recognition, respect, and advancement. These can best be achieved by striving for and achieving professionalism through education, certification and application of our knowledge. This is the primary reason why we should become affiliated with Columbia Chapter – NIGP.

**Membership fees**

\$100.00 per year for membership, entitles members to meals at chapter meetings and discounts for additional educational opportunities.

**Membership Applications**

Membership applications are recommended to the chapter membership by the Executive Board:

- [Membership Application](#)
- [Student Membership Application](#)
- [Lifetime Membership Application](#)

**Questions:**

For inquiries related to membership with the Columbia Chapter, please contact:

**Tessa Paul, OPBC**  
Columbia Chapter, NIGP Membership Director  
Multnomah County, Central Purchasing  
501 SE Hawthorne Blvd., Suite  
Portland, OR 97214  
Email Address: [tessa.paul@multco.us](mailto:tessa.paul@multco.us)  
Phone: 503-988-7535

## 2022 CHAPTER COMMITTEES AND PROGRAMS

The most valuable contribution you can make to an organization is your time and commitment. An organization is only as strong as those members who support its goals. Through our committees, we continue to serve our members by promoting the public procurement profession. We encourage you to take the time to review the committees listed below and let us know if you could help.

To join, contact the Committee/Program Chair person below or the **Chapter President**.

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### **Audit Committee**

The Audit Committee shall consist of not less than two members appointed by the President. The audit shall be performed no later than July 30 of each year. At least two of the members serving on the committee shall also be members of the Board. This committee shall report its findings to the membership at the next meeting of the members. This report will give a statement of accounts based upon actual expenses incurred and income received for the prior year.

Lynn Faulkenberry, Chair

[lynn.faulkenberry@multco.us](mailto:lynn.faulkenberry@multco.us)

Members: Bethany Demello, Julie Hoffman, Diane Seaton, Christy Tran.

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### **Board Nominating Committee**

The Board Nominating Committee shall consist of not less than three members appointed by the President. At least two of the members serving on the committee shall also be members of the Board. The Chair of the committee shall be appointed by the President.

Pavel Probasco, Chair

[pavel.probasco@multco.us](mailto:pavel.probasco@multco.us)

Members: Christy Tran.

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### **Budget Committee**

The Budget Committee is chaired by Chapter President. Committee members shall include, but not be limited to, the Past President and the Treasurer. This committee reviews Columbia Chapter's revenues and expenses to propose an annual budget to the Board for adoption.

Anthony Blackmon, Chair

[Tony.Blackmon@c-tran.org](mailto:Tony.Blackmon@c-tran.org)

Members: Christy Tran, Pavel Probasco, Lynn Faulkenberry, Diane Seaton, Tessa Paul.

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### **Buyer and Manager of the Year Committee**

The Buyer & Manager of the Year (BOY/MOY) Committee consists of 2 Board members and the Buyer and Manager of the Year from the previous year. The committee calls for nominations for the BOY/MOY from Chapter members. The committee reviews and verifies the accuracy of the criteria forms and required documentations submitted by the nominees. Recommendation to award a Buyer and Manager of the Year is given to the Board for final decision.

Diane Seaton, Chair

[Diane.Seaton@portlandoregon.gov](mailto:Diane.Seaton@portlandoregon.gov)

Members: Brian Smith, Kathi Braeme-Burr, Anthony Blackmon.

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### **Chapter of the Year Application Committee**

The Chapter of the Year Application Committee is a new committee chaired by the President. Members shall include but not be limited to the Vice President, Past President and Secretary. With the President taking the lead, the committee compiles, drafts and reviews the application for Chapter of the Year. The President submits the completed application to NIGP each year.

Anthony Blackmon, Chair

[Tony.Blackmon@c-tran.org](mailto:Tony.Blackmon@c-tran.org)

Members:

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### **Handbook Committee**

The Handbook Committee maintains the Chapter's Handbook for Directors and Directors at Large. This committee reviews the Handbook and makes recommendations to the Board if needed. The Handbook is intended as a resource to enable members and Directors to provide consistent leadership of the Chapter and encourage future leadership within the Chapter. It contains the duties and responsibilities of the Chapter's Board of Directors.

Pavel Probasco, Chair

[pavel.probasco@multco.us](mailto:pavel.probasco@multco.us)

Members: Diane Seaton, Julie Hoffman, Kathi Braeme-Burr, Christy Tran, Elvis Carter, Anthony Blackmon.

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### **Legislative Committee**

The Legislative Committee plays a central role in creating a presence and increasing the influence of the practitioners' voice in the Oregon legislative process. Committee goals include: educating members on the legislative process, distributing proposed legislation impacting public procurement, providing timely bill tracking reports during legislative sessions, and promoting active involvement of public procurement professionals in the legislative process.

The Legislative Committee maintains a presence with individuals and groups who are significantly influential in Oregon's legislative process. This includes the State's Departmental Purchasing Officers and specific lobbyists who work with cities, counties, schools, and special districts. These contacts lead to greater information sharing, coordination and inclusion of practitioner voices in legislative bill drafting, committee testimony, and a positive impact in the legislative process.

Brian Smith, Chair

[brian.r.smith@multco.us](mailto:brian.r.smith@multco.us)

Members: Linda Niman, Nick Thibodeau.

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### **Marketing Committee**

The Marketing Committee will assist with coordinating and facilitating marketing and communications for the Chapter including researching, purchasing, promoting, advertising, selling and distributing Chapter branded merchandise/items to increase visibility and growth of the Chapter.

Tessa Paul, Chair

[tessa.paul@multco.us](mailto:tessa.paul@multco.us)

Members: Anna Hathorne, Anthony Blackmon, Kathi Braeme-Burr, Xylia Guzman, Diane Seaton.

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### **Mentorship Program**



The Mentorship Program is a volunteer program, coordinated by the Chapter Mentoring Committee, pairing experienced procurement professionals (mentors) with members who are looking to develop themselves professionally (mentees).

Barry Zimmerman, Chair

Members: Diane Seaton, Brian Smith, Rob Rickard, Craig Johnson, Christy Tran.

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### **Outstanding Chapter Awards Application**

The Outstanding Chapter Awards Application Committee is chaired by the Vice President, and members include the President, Secretary and Past President.

Diane Seaton, Chair

Members: Antony Blackmon, Pablo Probasco, Christy Tran.

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### **Scholarship Program Committee**

The Scholarship Committee is chaired by the Past President. The committee evaluates scholarship applications received from members of the Chapter. This committee is good for any volunteer who wants to learn how they might qualify for and utilize Chapter Scholarship funds made available by the Chapter.

Christy Tran, Chair

**[christy.tran@multco.us](mailto:christy.tran@multco.us)**

Members: Diane Seaton, Anthony Blackmon.

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### **Social Media Committee**

The Social Media Committee was established to facilitate Columbia Chapter communication via social media outlets. This committee oversees the primary social media outlets of Facebook and LinkedIn. The content produced by this committee is official representation of the organization. Content on social media outlets are updated frequently.

Anthony Blackmon, Chair

**[blackmoa@trimet.org](mailto:blackmoa@trimet.org)**

Members: Elvis Carter, Christy Tran, Shawn Postera, Xylia Guzman.

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### **Student Outreach Program**

The Student Outreach Program is a volunteer program, coordinated by the Professional Development Director designed to promote career paths in public procurement. Representatives of the Chapter attend student functions – job fairs, career discussions, etc. to introduce public purchasing to students at the high school and college levels. As a part of this discussion, the program will promote and encourage interested students to become a student member of the Chapter.

Kathi Braeme-Burr, Chair

**[kathi.braeme-burr@multco.us](mailto:kathi.braeme-burr@multco.us)**

Members: Anthony Blackmon, Tessa Paul.

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### **Website Committee**

The Website Committee maintains the Chapter's website and works with the Chapter President, Chapter Board Members, and Chapter Committees to update content and resolve issues involving the website as the first points of contact.

Christy Tran, Chair

**[shawn.postera@multco.us](mailto:shawn.postera@multco.us)**

Members: Suzi Fulcher, Shawn Postera, Lynn Faulkenberry, Xylia Guzman, Pavel Probasco.

## **EDUCATION OPPORTUNITIES**

### **Webinars:**

See the NIGP website <https://www.nigp.org/home/your-learning-journey/education/webinars> for current webinars that are available.

### **NIGP Sponsored Classes**

The fees listed are for standard registration (31-59 days before course). Save \$25 by registering 60 days or more before the course. Late fees apply if registering within 30 days of the start of the course!

### Three-day NIGP Courses

Contract Administration in the Public Sector  
Developing and Managing Requests for Proposals  
Introduction to Public Procurement  
Legal Aspects of Public Procurement  
Sourcing in the Public Sector  
Strategic Procurement Planning  
Note: A complimentary textbook is included in the fee.

### Two-day NIGP Courses

Alternative Dispute Resolution  
Capital Acquisitions  
Contracting for Construction Services  
Contracting for Public Sector Services  
Fundamentals of Leadership and Management  
Logistics and Transportation  
Managing Risk in Public Sector Contracts  
Warehousing and Inventory Control  
Contracting with Federal Funds/Grants  
“Intermediate” (\*includes the new OMB requirements)  
Contracting with Federal Funds/Grants  
“Advanced” (\*includes the new OMB requirements)  
CPPB Prep  
CPPO Prep  
Customer Service: The Key to Success in Public Procurement  
Effective Contract Writing  
Get What you need through Successful Negotiation Strategies  
A complimentary textbook is included in the fee.

### One-day NIGP Courses

Protests: Managing Options for Positive Results  
Adding Value to the Procurement Process  
Best Practices in Developing Public Construction Bid Documents  
Effective Decision Making  
Effective Management of Construction Contracts  
Ethics: A Survival Kit for Public Procurement  
Introduction to Public Private Partnerships (P3s)  
Managing Your End -Users And Suppliers: It's All About Relationships  
Performance Based Request for Proposals  
Performance Management, Measurement and Metrics  
Principles and Techniques of Problem Solving  
Tools for Ensuring Contractor Performance on Public Construction Projects  
When Bad Things Happen to Bids: Strategies for Ensuring a Successful Public Construction Project  
World Class Procurement Practices.

A complimentary textbook is included in the fee.

For information on classes sponsored by the Columbia Chapter contact:

**Lynn Faulkenberry, NIGP-CPP, CPPB**

Professional Development Director

Columbia Chapter of NIGP

Multnomah County Central Purchasing

Sr. Procurement Analyst

503-988-7544

## QUICK LINKS - LET'S KEEP IN TOUCH

