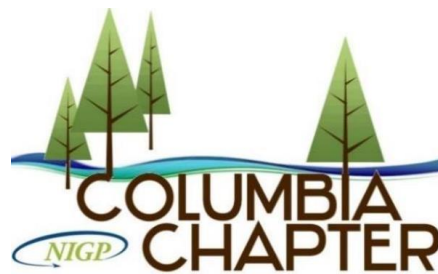


COLUMBIA CHAPTER NEWS

AUGUST 2020



I feel honored and privileged to be the President of such an awesome organization Columbia Chapter of NIGP. I have big shoes to fill leading such an accomplished group who has led the way in obtaining Medium Chapter of the Year award the last 4 years straight. Our membership talent comes from many different agencies and procurement professionals who come together for the amazing opportunity to work and grow professionally.

I would like to like to thank the Board members who have volunteered their time in helping to make our Board a success. I would like to give an extra thank you to Christy and Anthony for always volunteering their time and leading the way in making our Chapter a success.

This is trying times in our Nation with COVID19 and Black Lives Matter and I just want to remind you all to stay safe and healthy.

Elvis Carter, Jr.
Columbia Chapter, President

OUR MISSION

To promote the public procurement profession and efficient public procurement while maintaining the public trust by providing educational opportunities, networking, and technical support to its members.

MENTORSHIP PROGRAM

The Mentorship Program is a volunteer program, coordinated by the Chapter Mentoring Committee, pairing experienced procurement professionals (mentors) with members who are looking to develop themselves professionally (mentees).

For more information, please contact Emmanuel Amunga (Mentorship Program Chair) @ Emmanuel.Amunga@portlandoregon.gov

OUR BOARD

Elvis Carter

City of Portland
President

Gina Dowd

Portland Community College
Vice President

Lee Fleming, CPPB, MCA, OPBC

Multnomah County
Secretary

Christy Tran, CPPB

Multnomah County
Immediate Past President

Anthony Blackmon, OPBC

TriMet
Treasurer

Kathi Braeme-Burr, CPPB, OPBC

Multnomah County
Pro-D Director

Emmanuel Amunga

City of Portland
Membership Director

Julie Hoffman, CPPB

Metro
Meeting and Logistics Director

Celeste King, CPPB, CPPO

Home Forward
ICP Director

Q & A PAGE – ASK A QUESTION

Visit the Chapter's Q&A page where you can post questions, share your insights, strategies and innovations as well as help answer question posted by other Chapter members.

Check it out: <http://columbiachapternigp.org/dwqa-ask-question/>



SIGN UP FOR NIGP MEMBERSHIP



[VIEW AGENCY MEMBER BENEFITS](#)

[VIEW INDIVIDUAL MEMBER BENEFITS](#)

[Join NIGP Choose the Membership that is right for you!](#)

NSITE FOR AREA 8 CHAPTER MEMBERS

If you are also an NIGP member, this is for you! [NSite](#) now has a blog for Area 8 Members!! Log into NSite and join the group!



HOLIDAY LUNCHEON SURVEY

As you all have been noticing there has been a shift in reference to in person meetings and some have been shifting to Virtual Meetings. Columbia Chapter will be releasing a survey by the end of the month for participation on attending the Holiday Luncheon. Participation is strongly encouraged.

2021 COLUMBIA CHAPTER BOARD ELECTION (COMING SOON)



The 2021 Columbia Chapter Board Election is coming up!!

We will be seeking candidates for Three (3) board positions.

Secretary

4 year term moving through all four executive positions in one year increments
(Secretary, Vice President, President, and Immediate Past President)

Membership Director

3 year term, January 2021 – December 2023

Treasurer

3 year term, January 2021 – December 2023

General duties of the Columbia Chapter Officers and Directors can be found in the [Columbia Chapter of NIGP Handbook for Officers and Directors](#) on the Columbia Chapter website.

This is a great opportunity to grow as a procurement professional, provide guidance and leadership through the Columbia Chapter Board, connect with other government agencies, and so much more.

Consider running for one of these positions OR nominate a peer!

**We will begin accepting nominations next month.
Please stay tuned for more information.**

MANAGER AND BUYER OF THE YEAR

**Congratulations to our 2020 Columbia Chapter
Manager and Buyer of the Year!!**



Manager of the Year

Travis Allison, Portland Public School



Buyer of the Year

Emmanuel Amunga, City of Portland

Thank you Travis and Emmanuel for your time and commitment to the Columbia Chapter of NIGP. We wish we could present the plaques to you in person but due to the pandemic and remote meetings, they are being mailed directly to your homes.

We appreciate you both and thank you so much for your continued support!

COLUMBIA CHAPTER FORUM SCHOLARSHIP RECIPIENTS

The Chapter Scholarship Committee has reviewed this year's application and the scholarship recipient for the **2020 Forum Scholarship opportunity is:**

➤ **Diane Seaton** - Full Scholarship of up to \$2200



Due to the pandemic and change in the NIGP Forum plans this year, Diane has been approved by the Columbia Chapter Board to use the scholarship money to attend next year's NIGP Forum.

INTERGOVERNMENTAL COOPERATIVE PURCHASING (ICP)

Join us for a presentation by Adam Helvey, ORCPP Program Manager and Supplier Outreach on the new OregonBuys program that will be replacing ORPIN next year. Several pilot organizations will test out the usability and functionality before the full implementation is released to remaining ORCPP members.

OregonBuys is an end-to-end eProcurement solution that automates procurement processes using web-based applications. It is a technology-enabled solution that allows the state to procure goods and services at the best value.

Date: November 12, 2020 at 11:30 am via Zoom

If interested and have not received a calendar invite, please reach out to Celeste King, ICP Director at celeste.king@homeforward.org

Looking for a cooperative contract?

Please check out the ICP section of the Columbia Chapter webpage where you will find our ICP contracts list among many resources.

A notable resource is CoProcure, a mission-driven startup, is a one-stop-shop for members to find and use cooperative contracts from local, state, regional and national cooperatives. Search contracts from ICP members and beyond <https://www.coprocore.us/> Enter any keyword (contract number, lead agency, or vendor, or commodity/service) and click "search"



Forum 2020
August 24 - 28, 2020

COMING TO YOU VIRTUALLY

[**REGISTER**](#)

A 5-day learning celebration designed for you

50+ procurement-focused sessions

Inspirational Keynote Speakers

Networking Opportunities

Virtual Exhibit Hall

Virtual Happy Hour

And more

REVERSE VENDOR TRADE SHOW



We are saddened to announce that this year's Reverse Vendor Trade Show has been cancelled due to pandemic. The 2021 Reverse Vendor Trade Show will be scheduled at the Red Lion, Janzen Beach. More information will be shared with the Chapter within the next upcoming weeks.

COLUMBIA CHAPTER MEMBERSHIP

Columbia Chapter Membership

The membership of the Columbia Chapter of the National Institute of Governmental Purchasing cordially invites you to become a member of our public purchasing organization. NIGP is an international organization promoting professionalism, growth and integrity in public purchasing. Our local chapter sponsors technical dinner meetings, education, professional development programs and the Intergovernmental Co-Operative Purchasing Committee (ICP).

Membership in the chapter is open to (I) all public institution procurement and materials management personnel including federal, state county, municipal and township activities, public school systems colleges, universities, hospitals, commissions, authorities, and any other public agency; (II) full or part time employees of NIGP member agencies provided they spend the majority of their time involved in purchasing or materials management functions; (III) persons with full or part time employment in positions having a direct influence on the public procurement process, such as elected officials, department heads, and educators; (IV) persons who take a leave of absence for educational or other reasons may continue as members provided that they continue to pay their dues and plan to re-enter public procurement within two years. Regular members shall be eligible to enjoy all the privileges of chapter membership.

Why Join Columbia Chapter – NIGP?

The primary function of the public sector professional purchaser is the successful acquisition of true value for all supplies, services, and construction secured for the requesting organization. One of the most valuable purchases that can be made by a public purchaser is the investment in their professional development through an association singularly dedicated to the principles and operational needs of our profession.

Membership in Columbia Chapter – NIGP shows us and our colleagues how to improve our performance and get MORE VALUE FOR THE TAX DOLLAR. Participation in our numerous programs helps sharpen our skills in the complex and rapidly changing world of public purchasing.

Columbia Chapter – NIGP membership include attendance to:

- 5 General Meetings (lunch included)
- 1 All Day Work Shop (lunch and snacks included)
- 1 Holiday Luncheon (3 course meal)

Benefits:

- Education and professional development programs
- Seminar programs; Conferences
- Professional certification
- Networking
- Technical information, Specifications
- Contract formats and methods
- Bid evaluation and Award criteria

As professionals, we crave recognition, respect, and advancement. These can best be achieved by striving for and achieving professionalism through education, certification and application of our knowledge. This is the primary reason why we should become affiliated with Columbia Chapter – NIGP.

Membership fees

\$100.00 per year for membership, entitles members to meals at chapter meetings and discounts for additional educational opportunities.

Membership Applications

Membership applications are recommended to the chapter membership by the Executive Board:

- [Membership Application](#)
- [Student Membership Application](#)
- [Lifetime Membership Application](#)

Questions:

For inquiries related to membership with the Columbia Chapter, please contact:

Emmanuel Amunga

Columbia Chapter, NIGP Membership Director

City of Portland, Procurement Services

1120 SW Fifth Ave., Room 750

Portland, OR 97204

Email Address: emmanuel.amunga@portlandoregon.gov

Phone: 503-823-2299

CHAPTER COMMITTEES AND PROGRAMS

The most valuable contribution you can make to an organization is your time and commitment. An organization is only as strong as those members who support its goals. Through our committees, we continue to serve our members by promoting the public procurement profession. We encourage you to take the time to review the committees listed below and let us know if you could help.

To join, contact the Committee/Program Chair person below or the **Chapter President**.

Audit Committee

The Audit Committee shall consist of not less than two members appointed by the President. The audit shall be performed no later than July 30 of each year. At least two of the members serving on the committee shall also be members of the Board. This committee shall report its findings to the membership at the next meeting of the members. This report will give a statement of accounts based upon actual expenses incurred and income received for the prior year.

Suzi Fulcher, Chair

suzi_fulcher@co.washington.or.us

Members: Emmanuel Amunga, Bethany Demello, Patrick Wybert, Annie Teav.

Board Nominating Committee

The Board Nominating Committee shall consist of not less than three members appointed by the President. At least two of the members serving on the committee shall also be members of the Board. The Chair of the committee shall be appointed by the President.

Lee Fleming, Chair

lee.fleming@multco.us

Members: Christy Tran

Budget Committee

The Budget Committee is chaired by Chapter President. Committee members shall include, but not be limited to, the Past President and the Treasurer. This committee reviews Columbia Chapter's revenues and expenses to propose an annual budget to the Board for adoption.

Elvis Carter Jr, Chair

elvis.carterjr@portlandoregon.gov

Members: Christy Tran, Anthony Blackmon, Celeste King, Gina Dowd.

Buyer and Manager of the Year Committee

The Buyer & Manager of the Year (BOY/MOY) Committee consists of 2 Board members and the Buyer and Manager of the Year from the previous year. The committee calls for nominations for the BOY/MOY from Chapter members. The committee reviews and verifies the accuracy of the criteria forms and required documentations submitted by the nominees. Recommendation to award a Buyer and Manager of the Year is given to the Board for final decision.

Anthony Blackmon, Chair

blackmoa@trimet.org

Members: Brian Smith, Kathi Braeme-Burr, Thomas Lunsford, Celeste King, Gina Dowd.

Chapter of the Year Application Committee

The Chapter of the Year Application Committee is a new committee chaired by the President. Members shall include but not be limited to the Vice President, Past President and Secretary. With the President taking the lead, the committee compiles, drafts and reviews the application for Chapter of the Year. The President submits the completed application to NIGP each year.

Elvis Carter Jr, Chair

elvis.carterjr@portlandoregon.gov

Members: Gina Dowd, Lee Fleming, Christy Tran.

Handbook Committee

The Handbook Committee maintains the Chapter's Handbook for Directors and Directors at Large. This committee reviews the Handbook and makes recommendations to the Board if needed. The Handbook is intended as a resource to enable members and Directors to provide consistent leadership of the Chapter and encourage future leadership within the Chapter. It contains the duties and responsibilities of the Chapter's Board of Directors.

Gina Dowd, Chair

gina.dowd@pcc.edu

Members: Anthony Blackmon, Christy Tran, Diane Seaton, Julie Hoffman, Kathi Braeme-Burr, Elvis Carter, Lee Fleming

Legislative Committee

The Legislative Committee plays a central role in creating a presence and increasing the influence of the practitioners' voice in the Oregon legislative process. Committee goals include: educating members on the legislative process, distributing proposed legislation impacting public procurement, providing timely bill tracking reports during legislative sessions, and promoting active involvement of public procurement professionals in the legislative process. The Legislative Committee maintains a presence with individuals and groups who are significantly influential in Oregon's legislative process. This includes the State's Departmental Purchasing Officers and specific lobbyists who work with cities, counties, schools, and special districts. These contacts lead to greater information sharing, coordination and inclusion of practitioner voices in legislative bill drafting, committee testimony, and a positive impact in the legislative process.

Brian Smith, Chair

brian.r.smith@multco.us

Members: Nick Ioanna, Linda Niman, Nick Thibodeau, Celeste King.

Marketing Committee

The Marketing Committee will assist with coordinating and facilitating marketing and communications for the Chapter including researching, purchasing, promoting, advertising, selling and distributing Chapter branded merchandise/items to increase visibility and growth of the Chapter.

Tessa Paul, Chair

tessa.paul@multco.us

Members: Emmanuel Amunga, Anna Hathorne, Anthony Blackmon, Patrick Wybert, Annie Teav.

Mentorship Program

The Mentorship Program is a volunteer program, coordinated by the Chapter Mentoring Committee, pairing experienced procurement professionals (mentors) with members who are looking to develop themselves professionally (mentees).

Emmanuel Amunga, Chair

emmanuel.amunga@portlandoregon.gov

Members: Diane Seaton.

Scholarship Program Committee

The Scholarship Committee is chaired by the Past President. The committee evaluates scholarship applications received from members of the Chapter. This committee is good for any volunteer who wants to learn how they might qualify for and utilize Chapter Scholarship funds made available by the Chapter.

Christy Tran, Chair

christy.tran@multco.us

Members: Diane Seaton, Anthony Blackmon, Patrick Wybert, Emmanuel Amunga.

Social Media Committee

The Social Media Committee was established to facilitate Columbia Chapter communication via social media outlets. This committee oversees the primary social media outlets of Facebook and LinkedIn. The content produced by this committee is official representation of the organization. Content on social media outlets are updated frequently.

Anthony Blackmon, Chair

blackmoa@trimet.org

Members: Elvis Carter, Christy Tran, Shawn Postera, Annie Teav, Celeste King, Gina Dowd.

Student Outreach Program

The Student Outreach Program is a volunteer program, coordinated by the Professional Development Director designed to promote career paths in public procurement. Representatives of the Chapter attend student functions – job fairs, career discussions, etc. to introduce public purchasing to students at the high school and college levels. As a part of this discussion, the program will promote and encourage interested students to become a student member of the Chapter.

Kathi Braeme-Burr, Chair

kathi.braeme-burr@multco.us

Members: Anthony Blackmon, Jill Punches, Tessa Paul, Emmanuel Amunga.

Website Committee

The Website Committee maintains the Chapter's website and works with the Chapter President, Chapter Board Members, and Chapter Committees to update content and resolve issues involving the website as the first points of contact.

Christy Tran, Chair

christy.tran@multco.us

Members: Suzi Fulcher, Kittie Kong, Annie Teav, Shawn Postera, Emmanuel Amunga.

EDUCATION OPPORTUNITIES

The following educational opportunities are offered through the Columbia Chapter NIGP in partnership with OPPA.

Scholarships are available! Contact Columbia Chapter to apply today.

**All Classes until January 2021 will be virtual.
See NIGP website when registering.**

CPPB Prep 09/22/20 Wilsonville, OR

REGISTER NOW

Format: **Face-to-Face Course**

Accreditation: **Non-Accredited**

Start Date: 09/22/2020

Location: Virtual

Instructor: Carolyn Everett

Institute Member: Early Fee : 400.00

Non-Member: Early Fee : 500.00

Specialization Certificate: Foundations of Technology Procurement 10/07/20 Wilsonville, OR

REGISTER NOW

Format: **Online Course**

Accreditation: **Accredited**

Start Date: 10/07/2020

Location: Virtual

Instructor: Rebecca Kee

Non-Member: Early Fee : 670.00

Institute Member: Early Fee : 570.00

Tools for Ensuring Contractor Performance on Public Construction Projects 12/14/20 Portland, OR

REGISTER NOW

Format: **Online Course**

Accreditation: **Non-Accredited**

Start Date: 12/14/2020

Location: Virtual

Instructor: Mike Purdy

Institute Member: Early Fee : 285.00

Non-Member: Early Fee : 385.00

Webinars:

See the NIGP website <https://www.nigp.org/home/your-learning-journey/education/webinars> for current webinars that are available.

Upcoming Workshops:

OPPA Fall Conference 2020

Cancelled

Please note: While the classes below are not NIGP sponsored classes, they may be eligible as class credit towards CPPO or CPPB certification or recertification. If you plan to apply these classes towards credits, refer to the [UPPCC information](#) for the required class information you will need to submit to qualify for class credit.

PSU Center for Executive and Professional Education:

Construction Contracting Certificate Program

The program is designed for individuals in the public construction contracting arena. Series of 4 classes offered each year at Portland State University. For more information see website. <https://www.pdx.edu/cepe/construction-contracting-course-schedule>

NIGP Sponsored Classes

The fees listed are for standard registration (31-59 days before course). Save \$25 by registering 60 days or more before the course. Late fees apply if registering within 30 days of the start of the course!

Three-day NIGP Courses

Contract Administration in the Public Sector Developing and Managing Requests for Proposals Introduction to Public Procurement Legal Aspects of Public Procurement Sourcing in the Public Sector Strategic Procurement Planning
Note: A complimentary textbook is included in the fee.

Two-day NIGP Courses

Alternative Dispute Resolution Capital Acquisitions Contracting for Construction Services Contracting for Public Sector Services Fundamentals of Leadership and Management Logistics and Transportation Managing Risk in Public Sector Contracts Warehousing and Inventory Control Contracting with Federal Funds/Grants "Intermediate" (*includes the new OMB requirements) Contracting with Federal Funds/Grants "Advanced" (*includes the new OMB requirements) CPPB Prep CPPO Prep Customer Service: The Key to Success in Public Procurement Effective Contract Writing Get What you need through Successful Negotiation Strategies A complimentary textbook is included in the fee.

One-day NIGP Courses

Protests: Managing Options for Positive Results Adding Value to the Procurement Process Best Practices in Developing Public Construction Bid Documents Effective Decision Making Effective Management of Construction Contracts Ethics: A Survival Kit for Public Procurement Introduction to Public Private Partnerships (P3s) Managing Your End -Users And Suppliers: It's All About Relationships Performance Based Request for Proposals Performance Management, Measurement and Metrics Principles and Techniques of Problem Solving Tools for Ensuring Contractor Performance on Public Construction Projects When Bad Things Happen to Bids: Strategies for Ensuring a Successful Public Construction Project World Class Procurement Practices.
A complimentary textbook is included in the fee.

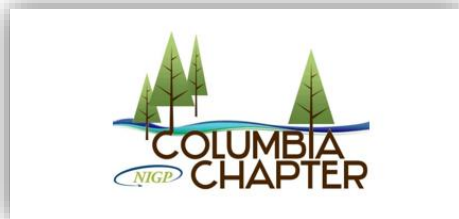
For information on classes sponsored by the Columbia Chapter contact:

Kathi Braeme-Burr, CPPB OPBC
Professional Development Director
Columbia Chapter of NIGP
Multnomah County Central Purchasing
Sr. Procurement Analyst
503-988-7550

EMPLOYMENT OPPORTUNITIES

There are no employment opportunities posted at this time.

QUICK LINKS - LET'S KEEP IN TOUCH



2020 UPCOMING EVENTS AND MEETINGS

September 3, 2020	General Meeting
September 16, 2020	Board Meeting
October 1, 2020	General Meeting
October 21, 2020	Board Meeting
November 5, 2020	General Meeting
November 18, 2020	Board Meeting
December 3, 2020	Holiday Luncheon
December 16, 2020	Board Retreat