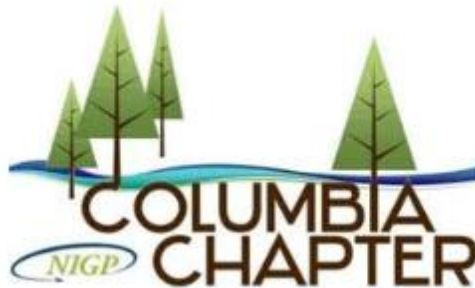
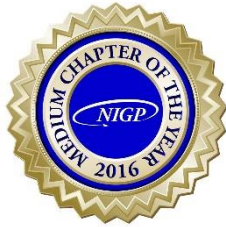


COLUMBIA CHAPTER NEWS – MAY 2019



Joint Chapter and ICP Meeting – May 2, 2019

MARIEL REED, CHIEF EXECUTIVE OFFICER, COPROCORE

ROADMAP TO A COOPERATIVE PROCUREMENT STRATEGY

OUR MISSION

To promote the public procurement profession and efficient public procurement while maintaining the public trust by providing educational opportunities, networking, and technical support to its members.

MENTORSHIP PROGRAM

The Mentorship Program is a volunteer program, coordinated by the Chapter Mentoring Committee, pairing experienced procurement professionals (mentors) with members who are looking to develop themselves professionally (mentees).

For more information, please contact Emmanuel Amunga (Mentorship Program Chair) @ Emmanuel.Amunga@portlandoregon.gov

OUR BOARD

Christy Tran, CPPB
President

Elvis Carter
Vice President

Nick Ioanna
Secretary

Denice Henshaw, CPPB
Immediate Past President

Anthony Blackmon, OPBC
Treasurer

Kathi Braeme-Burr, CPPB, OPBC
Pro-D Director

Emmanuel Amunga
Membership Director

Julie Hoffman, CPPB
Meeting and Logistics Director

Annie Teav
ICP Director

Q & A PAGE – ASK A QUESTION

Visit the Chapter's Q&A page where you can post questions, share your insights, strategies and innovations as well as help answer question posted by other Chapter members.



Check it out: <http://columbiachapternigp.org/dwqa-ask-question/>

SIGN UP FOR NIGP MEMBERSHIP



[VIEW AGENCY MEMBER BENEFITS](#)

[VIEW INDIVIDUAL MEMBER BENEFITS](#)

[Join NIGP Choose the Membership that is right for you!](#)

NEW CHAPTER MEMBERS

Sabrina Bonser, Purchasing Specialist
Portland Community College

Gennie Nguyen, Senior Administrative Specialist
City of Portland

UPCOMING CHAPTER BOARD POSITIONS FOR 2020

This is the last newsletter for FY19. We will resume with the monthly newsletters in September along with the General Meetings. I hope that you all have a fun and safe summer and look forward to seeing you in the fall.

If you would like to get more involved with the Chapter, a couple Board positions will be available in 2020 including the Secretary position and the ICP Director position. Board elections will begin this fall.

Christy Tran
Columbia Chapter, President

PRESENTERS NEEDED FOR COLUMBIA CHAPTER MEETINGS!!

If you are interested in presenting at one of the Chapter General Meetings, please contact Elvis Carter @ 503 823-5023 or Elvis.CarterJr@portlandoregon.gov.

NSITE FOR AREA 8 CHAPTER MEMBERS



Chapter members,

If you are also an NIGP member, this is for you!

[NSite](#) now has a blog for Area 8 Members!!
Log into NSite and join the group!

NIGP NEWS

- **New NIGP Course:** NIGP has a new one-day *Negotiations for the Public Procurement Professional* taught by Mike Kolodisner. This course awards 7.5 contact hours and .8 CEU's. here is a link to the course description <https://www.nigp.org/home/your-learning-journey/education/catalog-courses/negotiations-for-the-public-procurement-professional>. If your chapter is interested in hosting the course, please fill out the [NIGP Seminar Request Form](#).
- **Pathways:** Professional Development and Credentialing designed to get you where you want to go! NIGP is working on printed collateral such as flyers and brochures as well as videos that we can pass along to the chapters. Please visit the [website](#) for details and check out the [FAQ's](#). More information to come in the following months!

Introducing



A Message from Rick Grimm, NIGP CEO

A handwritten signature in black ink, which appears to read 'Rick Grimm', followed by the text 'CEO NIGP'.

JOINT CHAPTER AND ICP MEETING – MAY 2, 2019

Message from the ICP team:

Dear Columbia Chapter and ICP Members,

On behalf of the ICP group and Columbia Chapter leadership we want to thank you for joining us last Thursday for our Joint Meeting. You can view [photos from the meeting here](#). We are especially grateful to our special guest facilitator, [Mariel Reed](#) (cc'd), cofounder of [CoProcure](#).

CoProcure is a venture-funded technology startup that aims to make public purchasing collaboration easier. They're building a search tool that aggregates cooperative contracts from national and regional cooperatives, states, and local agencies to make them easy to find and use. CoProcure has been working with select public purchasers, including a group of buyers in the [Kansas City area](#) and some of our ICP members, to get feedback as they develop the tool.

We'll continue to maintain the [ICP spreadsheet](#) to promote sharing across our membership. For those agencies that want to take advantage of CoProcure's offering and join other public agencies collaborating with each other, you can use CoProcure for free (and access it from our [ICP page](#)). Here are some other ways CoProcure might be helpful:

- **Ask for help:** If you can't find what you're looking for, you can submit a research request to CoProcure and they'll help you track down relevant contracts - they've already assisted Lee, Mary Kim, and others in our group.
- **Upload your agency's contracts:** Since CoProcure gets more useful the more agencies that contribute, please consider [adding your agency's contracts](#). You can upload an unlimited number of files in any format, cooperative and non-cooperative, and CoProcure will sort and organize them for us in the tool.

Finally, we're attaching here a [cooperative purchasing "cheat sheet"](#) that covers some key questions about cooperative purchasing.

Thanks again and we're looking forward to seeing you at the next event!

Best,
Annie and Cate



MEET | NETWORK

Young Professional's Social



Join us at the 2019 Area 8 Regional Young Professional's (YP's) Social: Meet & Greet/Networking!

When: Wednesday May 22, 2019 at 5:30-6:30PM

Location: Sunriver Resort, Ballroom- Heritage I & II

Entry: YP's social flyer included in your welcome packet

Mission: Networking session for Area 8 Regional Young Professional's (40 and under)
First drink on us! Looking forward to seeing you!

Area 8 Young Professionals [40 years and under] please join us for drink to kick of 2019's conference! Come get to know fellow Young Professionals and Area 8 Chapter Officers. Exchange ideas socialize and be merry! Together we can expand the possibilities.

www.nigp.org Contact Us

FORUM 2019

AUSTIN HERE WE COME!

*The Live Music Capital of the World®
is calling...can you hear it!*

REGISTER TODAY.



FORUM 2019 REGISTRATION

THE CLOCK IS TICKING

REGISTER NOW!

The Future of Procurement Starts Here...Together

Forum 2019 | August 25-28 | Austin, Texas

Forum - The largest educational conference exclusively for public procurement in North America where peers share ideas, engage and inspire one another, develop strong connections and gain a better understanding of how to tackle challenges they face along the way. It's an opportunity to come together and rethink status quo, make ideas happen and leave empowered, ready to put these new ideas into practice and add value to your agencies.

Whether you are new to the profession or a seasoned veteran, there is always knowledge to gain. Forum has over 70 workshop sessions with compelling content on **Construction, Emergency Management/Disaster Planning, Cornerstones of Procurement, Case Studies and Technology**. There's also inspiring key note speakers, networking activities and a products expo with over 245 suppliers showcasing the latest government products and services. The value you gain personally as well as professionally is priceless.

NEW

FORUM 2019

V CON

NIGP VIRTUAL CONFERENCE

Can't make it to Forum in person?
We're now offering you the chance to
participate in select sessions
virtually!

TELL ME MORE

14TH ANNUAL REVERSE VENDOR TRADESHOW



OCTOBER 15, 2019

Salem Convention Center
200 Commercial St SE, Salem, OR 97301

REGISTRATION IS NOW OPEN!!

[CLICK HERE TO REGISTER AND RESERVE YOUR BOOTH](#)

The 14th Annual 2019 OPPA/Columbia Chapter Reverse Trade Show is an event that allows suppliers, consultants, contractors, etc., the opportunity to meet with procurement professionals from numerous governmental agencies in one place at one time.

The agencies staff booths or tables and suppliers roam the trade show floor to meet with individuals from each of the entities during a specific period of time.

CAN WE COUNT ON YOUR AGENCY TO PARTICIPATE?

By joining in the 2019 OPPA/Columbia Chapter Reverse Trade Show:

- Your agency may be meeting its outreach goals much more effectively.
- You may reduce the number of supplier visits to your office.
- Your agency is viewed as being “accessible” to the supplier community.
- You'll make valuable business contacts for your agency.
- Your participation in this event raises scholarship funds for both OPPA and the Columbia Chapter to professionally grow.

CHAPTER COMMITTEES AND PROGRAMS

The most valuable contribution you can make to an organization is your time and commitment. An organization is only as strong as those members who support its goals. Through our committees, we continue to serve our members by promoting the public procurement profession. We encourage you to take the time to review the committees listed below and let us know if you could help.

To join, contact the Committee/Program Chair person below or the [Chapter President](#).

Audit Committee

The Audit Committee shall consist of not less than two members appointed by the President. The audit shall be performed no later than July 30 of each year. At least two of the members serving on the committee shall also be members of the Board. This committee shall report its findings to the membership at the next meeting of the members. This report will give a statement of accounts based upon actual expenses incurred and income received for the prior year.

Suzi Fulcher, Chair

suzi_fulcher@co.washington.or.us

Members: Emmanuel Amunga, Kelly Davis, Bethany Demello, Patrick Wybert, and Annie Teav.

Board Nominating Committee

The Board Nominating Committee shall consist of not less than three members appointed by the President. At least two of the members serving on the committee shall also be members of the Board. The Chair of the committee shall be appointed by the President.

- The committee shall receive and evaluate recommendations from the members regarding individuals suggested for candidacy for a position as a regular director or director-at-large.
- The committee shall select at least one candidate for each position on the Board for which a term is expiring. This slate of nominees will be turned over to the President no later than five days prior to the meeting at which Board members are to be elected.
- No changes in nominees on this slate may be made after submission to the President except at the request of the nominee.
- Nominations may be made from the floor at the annual membership meeting, but only if the nominee has given express permission that his name be placed in nomination.

Nick Ioanna, Chair

nick_ioanna@co.washington.or.us

Members: Suzi Fulcher, Elvis Carter, and Denice Henshaw.

Budget Committee

The Budget Committee is chaired by Chapter President. Committee members shall include, but not be limited to, the Past President and the Treasurer. This committee reviews Columbia Chapter's revenues and expenses to propose an annual budget to the Board for adoption.

Christy Tran, Chair

christy.tran@multco.us

Members: Denice Henshaw, Anthony Blackmon, Elvis Carter, and Emilie Schulhoff.

Buyer and Manager of the Year Committee

The Buyer & Manager of the Year (BOY/MOY) Committee consists of 2 Board members and the Buyer and Manager of the Year from the previous year. The committee calls for nominations for the BOY/MOY from Chapter members. The committee reviews and verifies the accuracy of the criteria forms and required documentations submitted by the nominees. Recommendation to award a Buyer and Manager of the Year is given to the Board for final decision.

Anthony Blackmon, Chair

anthony.blackmon@multco.us

Members: Suzi Fulcher, Emmanuel Amunga, and Julie Hoffman.

Chapter of the Year Application Committee

The Chapter of the Year Application Committee is a new committee chaired by the President. Members shall include but not limited to the Vice President, Past President and Secretary. With the President taking the lead, the committee compiles, drafts and reviews the application for Chapter of the Year. The President submits the completed application to NIGP each year.

Christy Tran, Chair

christy.tran@multco.us

Members: Denice Henshaw, Nick Ioanna, Elvis Carter and Barry Zimmerman.

Handbook Committee

The Handbook Committee maintains the Chapter's Handbook for Directors and Directors at Large. This committee reviews the Handbook and makes recommendations to the Board if needed. The Handbook is intended as a resource to enable members and Directors to provide consistent leadership of the Chapter and encourage future leadership within the Chapter. It contains the duties and responsibilities of the Chapter's Board of Directors.

Nick Ioanna, Chair

nick_ioanna@co.washington.or.us

Members: Christy Tran, Diane Seaton, Anthony Blackmon, Julie Hoffman, and Kathi Braeme-Burr.

Legislative Committee

The Legislative Committee plays a central role in creating a presence and increasing the influence of the practitioners' voice in the Oregon legislative process. Committee goals include: educating members on the legislative process, distributing proposed legislation impacting public procurement, providing timely bill tracking reports during legislative sessions, and promoting active involvement of public procurement professionals in the legislative process.

The Legislative Committee maintains a presence with individuals and groups who are significantly influential in Oregon's legislative process. This includes the State's Departmental Purchasing Officers and specific lobbyists who work with cities, counties, schools, and special districts. These contacts lead to greater information sharing, coordination and inclusion of practitioner voices in legislative bill drafting, committee testimony, and a positive impact in the legislative process.

Brian Smith, Chair

brian.r.smith@multco.us

Members: Nick Ioanna.

Marketing Committee

The Marketing Committee will assist with coordinating and facilitating marketing and communications for the Chapter including researching, purchasing, promoting, advertising, selling and distributing Chapter branded merchandise/items to increase visibility and growth of the Chapter.

Debra Lindsay, Chair
debra.lindsay@multco.us

Members: Emmanuel Amunga, Diane Seaton, Anna Hathorne, Anthony Blackmon, Nick Ioanna, Annie Teav, Tessa Paul, and Patrick Wybert.

Mentorship Program

The Mentorship Program is a volunteer program, coordinated by the Chapter Mentoring Committee, pairing experienced procurement professionals (mentors) with members who are looking to develop themselves professionally (mentees).

Emmanuel Amunga, Chair
Emmanuel.Amunga@portlandoregon.gov

Members: Diane Seaton

Scholarship Program Committee

The Scholarship Committee is chaired by the Past President. The committee evaluates scholarship applications received from members of the Chapter. This committee is good for any volunteer who wants to learn how they might qualify for and utilize Chapter Scholarship funds made available by the Chapter.

Denice Henshaw, Chair
denice.henshaw@portofportland.com

Members: Diane Seaton, Anthony Blackmon, and Patrick Wybert.

Social Media Committee

The Social Media Committee was established to facilitate Columbia Chapter communication via social media outlets. This committee oversees the primary social media outlets of Facebook and LinkedIn. The content produced by this committee is official representation of the organization. Content on social media outlets are updated frequently.

The purpose of the Social Media Committee is to:

- To foster and facilitate Columbia Chapter community-building among its members through social media.
- To grow and maintain Columbia Chapter's online presence in order to keep current members informed with communication and to attract potentially interested members in joining our community.
- To maintain the Columbia Chapter Social Media pages.
- To raise awareness and make it easier for newcomers and current members to understand how and where to interact with Columbia Chapter online.
- To promote training opportunities hosted by our own Chapter or other related organizations that may interest public procurement professionals
- To promote and let people know about Columbia Chapter branded items available such as clothing and pens.

Annie Teav, Chair
annie.teav@multco.us

Members: Anthony Blackmon, Elvis Carter, Nick Ioanna, Christy Tran, and Shawn Postera.

Student Outreach Program

The Student Outreach Program is a volunteer program, coordinated by the Professional Development Director designed to promote career paths in public procurement. Representatives of the Chapter attend student functions – job fairs, career discussions, etc. to introduce public purchasing to students at the high school and college levels. As a part of this discussion, the program will promote and encourage interested students to become a student member of the Chapter.

Kathi Braeme-Burr, Chair

kathi.braeme-burr@multco.us

Members: Anthony Blackmon, Jill Punches, Tessa Paul and Emmanuel Amunga.

Website Committee

The Website Committee maintains the Chapter's website and works with the Chapter President, Chapter Board Members, and Chapter Committees to update content and resolve issues involving the website as the first points of contact.

Suzi Fulcher, Chair

ccnigpwebpeeps@googlegroups.com

Members: Lisa Emery, Eric Wicks, Sharon Roest, Kittie Kong, and Annie Teav.

EDUCATION OPPORTUNITIES

The following educational opportunities are offered through the Columbia Chapter NIGP in partnership with OPPA.

Scholarships are available! Contact Columbia Chapter to apply today.

Upcoming Face to Face Courses:

Managing Your End Users and Suppliers: It's all about Relationships 05/22/2019 Sunriver, OR

REGISTER NOW

Format: **Face-to-Face Course**

Accreditation: **Non-Accredited**

Start Date: 05/22/2019

Location: Sunriver, OR

Instructor: Jennifer Huston

Non-Member Early Fee : 385.00

Institute Member Early Fee : 285.00

Strategic Procurement Planning in the Public Sector 06/12/2019 Wilsonville, OR

REGISTER NOW

Format: **Face-to-Face Course**

Accreditation: **Accredited**

Start Date: 06/12/2019

Location: Wilsonville, OR

Instructor: Kirk Buffington

Institute Member: Early Fee : 690.00

Non-Member: Early Fee : 890.00

Legal Aspects of Public Procurement 07/23/2019 Wilsonville, OR

NOTE: We currently have 3 people registered. We need 4 more to proceed with the class.

REGISTER NOW

Format: **Face-to-Face Course**

Accreditation: **Accredited**

Start Date: 07/23/2019

Location: Wilsonville, OR

Instructor: Robin Rickard

Institute Member: Early Fee : 690.00

Non-Member: Early Fee : 890.00

Developing and Managing RFPs in the Public Sector 08/13/2019 Eugene, OR

REGISTER NOW

Format: **Face-to-Face Course**

Accreditation: **Accredited**

Start Date: 08/13/2019

Location: Eugene, OR

Instructor: Jennifer Huston

Non-Member Early Fee : 890.00

Institute Member Early Fee : 690.00

Tools for Ensuring Contractor Performance on Public Construction Projects 09/16/2019

Portland, OR

REGISTER NOW

Format: **Face-to-Face Course**

Accreditation: **Non-Accredited**

Start Date: 09/16/2019

Location: Portland, OR

Instructor: Kathryn Braeme-Burr

Non-Member Early Fee : 385.00

Institute Member Early Fee : 285.00

Webinars:

[Webinar – Market Research Equals Better Decision Making: Learn Why and How](#)

Dates: May 21, 2019

[Webinar – Great Project Outcomes Start at the Source: How Utilities Procurement Teams Manage Complex RFP Decisions more Efficiently with Sourcing Technology](#)

Dates: May 23, 2019

[Webinar – Innovating Procurement by Engaging Startups](#)

Dates: May 28, 2019

[Webinar – Procurement Hot Topics Roundtable with NIGP's All Stars](#)

Dates: May 30, 2019

[Webinar – Introducing NIGP Pathways](#)

Dates: Jun 4, 2019

[Webinar – Better Collaboration for Better Classroom Outcomes: How K-12 Procurement Teams Can Collaborate More Effectively with Internal Departments](#)

Dates: Jun 6, 2019

[Webinar – Adapting to Procurement Curveballs: How Technology Helps Procurement Teams Build a More Resilient Purchasing Process](#)

Dates: Jun 11, 2019

[Webinar – Introducing NIGP Pathways](#)

Dates: Jun 13, 2019

[Webinar – Better Collaboration for Better Campus Outcomes: How Higher Education Procurement Teams Can Collaborate More Effectively with Internal Departments](#)

Dates: Jun 20, 2019

[Webinar – Introducing NIGP Pathways](#)

Dates: Jun 26, 2019

[Webinar – Sustainable Purchasing 101: Achieving Your Procurement Goals with Products that Meet the Triple Bottom Line](#)

Dates: Jul 16, 2019

[Webinar – Journey from \\$200K to \\$5M: Delegation of Procurement Authority to the Chief Procurement Officer](#)

Dates: Jul 18, 2019

NIGP Sponsored Classes

The fees listed are for standard registration (31-59 days before course). Save \$25 by registering 60 days or more before the course. Late fees apply if registering within 30 days of the start of the course!

Three-day NIGP Courses

Contract Administration in the Public Sector Developing and Managing Requests for Proposals Introduction to Public Procurement Legal Aspects of Public Procurement Sourcing in the Public Sector Strategic Procurement Planning

Note: A complimentary textbook is included in the fee.

Two-day NIGP Courses

Alternative Dispute Resolution Capital Acquisitions Contracting for Construction Services Contracting for Public Sector Services Fundamentals of Leadership and Management Logistics and Transportation Managing Risk in Public Sector Contracts Warehousing and Inventory Control Contracting with Federal Funds/Grants "Intermediate" (*includes the new OMB requirements) Contracting with Federal Funds/Grants "Advanced" (*includes the new OMB requirements) CPPB Prep CPPO Prep Customer Service: The Key to Success in Public Procurement Effective Contract Writing Get What you need through Successful Negotiation Strategies A complimentary textbook is included in the fee.

One-day NIGP Courses

Protests: Managing Options for Positive Results Adding Value to the Procurement Process Best Practices in Developing Public Construction Bid Documents Effective Decision Making Effective Management of Construction Contracts Ethics: A Survival Kit for Public Procurement Introduction to Public Private Partnerships (P3s) Managing Your End -Users And Suppliers: It's All About Relationships Performance Based Request for Proposals Performance Management, Measurement and Metrics Principles and Techniques of Problem Solving Tools for Ensuring Contractor Performance on Public Construction Projects When Bad Things Happen to Bids: Strategies for Ensuring a Successful Public Construction Project World Class Procurement Practices.

A complimentary textbook is included in the fee.

For information on classes sponsored by the Columbia Chapter contact:

Kathi Braeme-Burr, CPPB OPBC
Professional Development Director
Columbia Chapter of NIGP
Multnomah County Central Purchasing
Sr. Procurement Analyst
503-988-7550

EMPLOYMENT OPPORTUNITIES

Procurement Specialist B – City of Vancouver

The purpose of this position is to provide procurement services to City departments by developing and administering contracts for materials, supplies, commodities, equipment, and other services. Develop and implement procurement process improvements for increased efficiency and effectiveness.

This is a full-time, regular, non-union, non-exempt position. The schedule for this position is M-F, 8:00 am to 5:00 pm.

Salary Range: \$4,967.00 – \$6,208.00 Monthly

Closing Date: Open Until Filled

For more information please click [HERE](#).

Procurement Manager – Oregon State University

Procurement, Contracts and Materials Management is seeking a Procurement Manager. This is a full-time (1.0 FTE), 12-month, fixed term professional faculty position. Reappointment is at the discretion of the Assistant Procurement Director.

Procurement, Contracts and Materials Management is committed to providing strategic and valuable sourcing of goods and services to the university community. The role of the Procurement Manager is to manage the day-to-day operations of procurement and contracting needs of the University and to verify compliance within applicable laws and OSU policies and procedures. This position provides ideas and subject matter expertise while ensuring effective, efficient workflow by managing the activities and workloads of the staff.

Closing Date: April 26, 2019

For more information please click [HERE](#).

Senior Procurement Analyst – Metro

Serving in a lead senior capacity, the Senior Procurement Analyst is a key player in leading, coordinating and conducting highly complex procurements related to design and construction services, architect and engineering and other highly complex professional and technology related services. The Senior Procurement Analyst serves as a subject matter expert and team lead, providing advice and solutions and ensuring compliance with Local Contract Review Board Administrative Rules and applicable law and working with management for policy and procedure formulation and updates.

Procurement Analysts regularly perform a variety of senior-level professional technical and administrative duties including customer service, advise on best procurement approaches including equity and inclusion strategies; consult on, lead and prepare solicitation documents; department training; and other duties necessary for efficient and effective

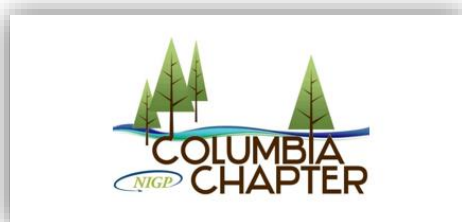
contracting and procurement services. A significant portion of this work involves leading the procurement process for departments to fulfill their purchasing needs while ensuring requests align with established policies and procedures. This includes reviewing and researching information and ensuring requests are handled appropriately.

Salary Range: \$65,187.20 – \$87,380 Annually

Closing Date: April 22, 2019

For more information please click [HERE](#).

QUICK LINKS - LET'S KEEP IN TOUCH



2019 EVENTS AND MEETINGS

May 22-24, 2019	Area 8 Regional Conference
June 19, 2019	Board Meeting
July 17, 2019	Board Meeting
August 21, 2019	Board Meeting
August 25-28, 2019	NIGP Forum 2019
September 5, 2019	General Meeting
September 18, 2019	Board Meeting
October 3, 2019	General Meeting
October 15, 2019	Reverse Vendor Trade Show
October 16, 2019	Board Meeting
November 7, 2019	General Meeting
November 20, 2019	Board Meeting
December 5, 2019	Holiday Luncheon
December 18, 2019	Board Meeting

