# COLUMBIA CHAPTER NEWS – JANUARY 2019









# Message from the President:

I would like to thank the membership for electing me to serve on the Board and as president of Columbia Chapter for 2019. It is a great honor and privilege to represent and serve the Columbia Chapter of NIGP. We had an amazing year in 2018 through education, training, networking, charity events, meetings and so much more. We, the Board, will keep striving and will continue to promote the public procurement profession to the best of our abilities and in the best interest of our membership.

We appreciate your continued support of the Columbia Chapter.

Christy Tran, President

# **Meet the 2019 Columbia Chapter Board**



Christy Tran, CPPB, President
Term: January 2019 – December 2019
E-Mail: christy.tran@multco.us
Phone: 503.988.7997



Elvis Carter, Vice President
Term: January 2019 – December 2019
E-Mail: elvis.carterjr@portlandoregon.gov
Phone: 503.823.5023



Nick Ioanna, Secretary
Term: January 2019 – December 2019
E-Mail: nick ioanna@co.washington.or.us
Phone: 503.846.3585



Anthony Blackmon, OPBC, Treasurer Term: June 2017 – June 2020 E-Mail: <a href="mailto:anthony.blackmon@multco.us">anthony.blackmon@multco.us</a> Phone: 503.988.9287



**Denice Henshaw, CPPB,** Past President Term: June 2017 – December 2018 E-Mail: <u>denice.henshaw@portofportland.com</u> Phone: 503.415.6268



Annie Teav, Intergovernmental Cooperative Purchasing Director Term: June 2016 – December 2019
E-Mail: <a href="mailto:annie.teav@multco.us">annie.teav@multco.us</a>
Phone: 503.988.8376



Julie Hoffman, CPPB, Logistics Director Term: January 2019 – December 2022 E-Mail: julie.hoffman@oregonmetro.gov Phone: 503.797.1648



Emmanuel Amunga, Membership Director Term: June 2017 - December 2020

E-Mail: emmanuel.amunga@portlandoregon.gov

Phone: 503.823.2299



Kathi Braeme-Burr, CPPB, OPBC, Professional Development Director

Term: June 2015 - December 2018 E-Mail: kathi.braeme-burr@multco.us Phone: 503.988.7550

## **OUR MISSION**

To promote the public procurement profession and efficient public procurement while maintaining the public trust by providing educational opportunities, networking, and technical support to its members.

Brenda Caldwell, Multnomah County

WELCOME NEW MEMBER



# **CHAPTER MENTORSHIP PROGRAM**

The Mentorship Program is a volunteer program, coordinated by the Chapter Mentoring Committee, pairing experienced procurement professionals (mentors) with members who are looking to develop themselves professionally (mentees).

For more information, please contact Emmanuel Amunga (Mentorship Program Chair) @ Emmanuel.Amunga@portlandoregon.gov

#### 2019 REGIONAL TRAINING & VENDOR SHOWCASE

This is going to be a big deal! Bigger than the Wildhorse event in 2017. Members from all of the other NIGP Area 8 Chapters will be attending. There will be a fantastic line-up of great speakers. More details and registration information will be sent out soon.

Save the date flyer:

2019-regional-training-save-the-date-1548795783283.pdf

## SIGN UP FOR NIGP MEMBERSHIP



Join NIGP
Choose the Membership that is right for you!

VIEW AGENCY MEMBER BENEFITS

VIEW INDIVIDUAL MEMBER BENEFITS

#### Q & A PAGE – ASK A QUESTION

Visit the Chapter's Q&A page where you can post questions, share your insights, strategies and innovations as well as help answer question posted by other Chapter members.



Check it out: <a href="http://columbiachapternigp.org/dwqa-ask-question/">http://columbiachapternigp.org/dwqa-ask-question/</a>

# NIGP - 2019 NATIONAL FORUM



The Future of Procurement Starts Here...Together

# Forum 2019 | August 25-28 | Austin, Texas

Register Now and Save \$140!

Forum registration is now open! Save \$140 on Full Registration Packages (almost 2x the discount from last year), if you register before April 30th. This is being offered to everyone in lieu of group discounts.

# 14TH ANNUAL REVERSE VENDOR TRADESHOW



# SAVE THE DATE!!

October 17, 2019
Salem Convention Center
200 Commercial St SE, Salem, OR 97301

If you are interested in volunteering to help in one of the committees or on the day of, please contact Diane Seaton, RVTS Coordinator, at <a href="mailto:Diane.Seaton@portlandoregon.gov">Diane.Seaton@portlandoregon.gov</a>.

## CHAPTER COMMITTEES AND PROGRAMS

#### **Chapter Committees and Programs**

The most valuable contribution you can make to an organization is your time and commitment. An organization is only as strong as those members who support its goals. Through our committees, we continue to serve our members by promoting the public procurement profession. We encourage you to take the time to review the committees listed below and let us know if you could help. To join, contact the Committee/Program Chair person below or the **Chapter President**.

#### **Audit Committee**

The Audit Committee shall consist of not less than two members appointed by the President. The audit shall be performed no later than July 30 of each year. At least two of the members serving on the committee shall also be members of the Board. This committee shall report its findings to the membership at the next meeting of the members. This report will give a statement of accounts based upon actual expenses incurred and income received for the prior year.

Suzi Fulcher, Chair

suzi\_fulcher@co.washington.or.us

Members: Emmanuel Amunga, Kelly Davis, Bethany Demello, Patrick Wybert, and Annie Teav.

#### **Board Nominating Committee**

The Board Nominating Committee shall consist of not less than three members appointed by the President. At least two of the members serving on the committee shall also be members of the Board. The Chair of the committee shall be appointed by the President.

- The committee shall receive and evaluate recommendations from the members regarding individuals suggested for candidacy for a position as a regular director or director-at-large.
- The committee shall select at least one candidate for each position on the Board for which a term is expiring. This slate of
  nominees will be turned over to the President no later than five days prior to the meeting at which Board members are to be
  elected.
- No changes in nominees on this slate may be made after submission to the President except at the request of the nominee.
- Nominations may be made from the floor at the annual membership meeting, but only if the nominee has given express permission that his name be placed in nomination.

Nick Ioanna, Chair

nick\_ioanna@co.washington.or.us

Members: Suzi Fulcher, Elvis Carter, and Denice Henshaw.

#### **Budget Committee**

The Budget Committee is chaired by Chapter President. Committee members shall include, but not be limited to, the Past President and the Treasurer. This committee reviews Columbia Chapter's revenues and expenses to propose an annual budget to the Board for adoption.

Christy Tran, Chair

christy.tran@multco.us

Members: Denice Henshaw, Anthony Blackmon, Elvis Carter, and Emilie Schulhoff.

#### **Buyer and Manager of the Year Committee**

The Buyer & Manager of the Year (BOY/MOY) Committee consists of 2 Board members and the Buyer and Manager of the Year from the previous year. The committee calls for nominations for the BOY/MOY from Chapter members. The committee reviews and verifies the accuracy of the criteria forms and required documentations submitted by the nominees. Recommendation to award a Buyer and Manager of the Year is given to the Board for final decision.

Anthony Blackmon, Chair

anthony.blackmon@multco.us

Members: Suzi Fulcher, Emmanuel Amunga, and Julie Hoffman.

### **Chapter of the Year Application Committee**

The Chapter of the Year Application Committee is a new committee chaired by the Vice President. Members shall include but not limited to the President, Past President and Secretary. With the Vice President taking the lead, the committee compiles, drafts and reviews the application for Chapter of the Year. The Vice President submits the completed application to NIGP each year.

Elvis Carter, Chair

elvis.carter ir @portlandoregon.gov

Members: Christy Tran, Denice Henshaw, Nick Ioanna, and Barry Zimmerman.

#### **Handbook Committee**

The Handbook Committee maintains the Chapter's Handbook for Directors and Directors at Large. This committee reviews the Handbook and makes recommendations to the Board if needed. The Handbook is intended as a resource to enable members and Directors to provide consistent leadership of the Chapter and encourage future leadership within the Chapter. It contains the duties and responsibilities of the Chapter's Board of Directors.

Christy Tran, Chair christy.tran@multco.us

Members: Diane Seaton, Anthony Blackmon, Nick Ioanna, Julie Hoffman, and Kathi Braeme-Burr.

#### **Legislative Committee**

The Legislative Committee plays a central role in creating a presence and increasing the influence of the practitioners' voice in the Oregon legislative process. Committee goals include: educating members on the legislative process, distributing proposed legislation impacting public procurement, providing timely bill tracking reports during legislative sessions, and promoting active involvement of public procurement professionals in the legislative process.

The Legislative Committee maintains a presence with individuals and groups who are significantly influential in Oregon's legislative process. This includes the State's Departmental Purchasing Officers and specific lobbyists who work with cities, counties, schools, and special districts. These contacts lead to greater information sharing, coordination and inclusion of practitioner voices in legislative bill drafting, committee testimony, and a positive impact in the legislative process.

Brian Smith, Chair brian.r.smith@multco.us

Members: Nick Ioanna.

#### **Marketing Committee**

The Marketing Committee will assist with coordinating and facilitating marketing and communications for the Chapter including researching, purchasing, promoting, advertising, selling and distributing Chapter branded merchandise/items to increase visibility and growth of the Chapter.

Debra Lindsay, Chair debra.lindsay@multco.us

Members: Emmanuel Amunga, Diane Seaton, Anna Hathorne, Anthony Blackmon, Nick Ioanna, and Annie Teav.

#### **Mentorship Program**

The Mentorship Program is a volunteer program, coordinated by the Chapter Mentoring Committee, pairing experienced procurement professionals (mentors) with members who are looking to develop themselves professionally (mentees).

Emmanuel Amunga, Chair

Emmanuel.Amunga@portlandoregon.gov

Members: Diane Seaton and Christy Tran.

#### **Scholarship Program Committee**

The Scholarship Committee is chaired by the Past President. The committee evaluates scholarship applications received from members of the Chapter. This committee is good for any volunteer who wants to learn how they might qualify for and utilize Chapter Scholarship funds made available by the Chapter.

Denice Henshaw, Chair

denice.henshaw@portofportland.com

Members: Diane Seaton, Anthony Blackmon, and Patrick Wybert.

#### **Social Media Committee**

The Social Media Committee was established to facilitate Columbia Chapter communication via social media outlets. This committee oversees the primary social media outlets of Facebook and LinkedIn. The content produced by this committee is official representation of the organization. Content on social media outlets are updated frequently.

The purpose of the Social Media Committee is to:

- To foster and facilitate Columbia Chapter community-building among its members through social media.
- To grow and maintain Columbia Chapter's online presence in order to keep current members informed with communication and to attract potentially interested members in joining our community.
- To maintain the Columbia Chapter Social Media pages.
- To raise awareness and make it easier for newcomers and current members to understand how and where to interact with Columbia Chapter online.
- To promote training opportunities hosted by our own Chapter or other related organizations that may interest public procurement professionals
- To promote and let people know about Columbia Chapter branded items available such as clothing and pens.

Annie Teav, Chair

annie.teav@multco.us

Members: Anthony Blackmon, Elvis Carter, Nick Ioanna, Christy Tran, and Shawn Postera.

#### **Student Outreach Program**

The Student Outreach Program is a volunteer program, coordinated by the Professional Development Director designed to promote career paths in public procurement. Representatives of the Chapter attend student functions – job fairs, career discussions, etc. to introduce public purchasing to students at the high school and college levels. As a part of this discussion, the program will promote and encourage interested students to become a student member of the Chapter.

Kathi Braeme-Burr, Chair kathi.braeme-burr@multco.us

Members: Anthony Blackmon, Jill Punches, Tessa Paul and Emmanuel Amunga.

#### **Website Committee**

The Website Committee maintains the Chapter's website and works with the Chapter President, Chapter Board Members, and Chapter Committees to update content and resolve issues involving the website as the first points of contact.

Suzi Fulcher, Chair

ccnigpwebpeeps@googlegroups.com

Members: Lisa Emery, Eric Wicks, and Sharon Roest

# **EDUCATION OPPORTUNITIES**

The following educational opportunities are offered through the Columbia Chapter NIGP in partnership with OPPA.

Scholarships are available! Contact Columbia Chapter to apply today!

Upcoming Face to Face Courses

Contracting with Federal Funds Intermediate 02/04/2019 Salem, OR

#### **REGISTER NOW**

Format: Face-to-Face Course
Accreditation: Non-Accredited
Start Date: 02/04/2019
Location: Salem, OR
Instructor: Jennifer Huston
Institute Member Standard Fee: 510.00
Non-Member Standard Fee: 710.00

CPPB Prep 03/12/19 Wilsonville, OR

### **REGISTER NOW**

Format: Face-to-Face Course
Accreditation: Non-Accredited
Start Date: 03/12/2019
Location: Wilsonville, OR
Instructor: Kevin Yin
Non-Member: Early Fee: 685.00
Institute Member: Early Fee: 485.00

Contracting for Construction Services 05/07/2019 Wilsonville, OR

#### REGISTER NOW

Format: Face-to-Face Course
Accreditation: Accredited
Start Date: 05/07/2019
Location: Wilsonville, OR
Instructor: Kathryn Braeme-Burr
Non-Member Early Fee: 685.00
Institute Member Early Fee: 485.00

Managing Your End Users and Suppliers: It's all about Relationships 05/22/2019 Sunriver, OR

#### REGISTER NOW

Format: Face-to-Face Course
Accreditation: Non-Accredited
Start Date: 05/22/2019
Location: Sunriver, OR
Instructor: Jennifer Huston
Non-Member Early Fee: 385.00
Institute Member Early Fee: 285.00

# Strategic Procurement Planning in the Public Sector 06/12/2019 Wilsonville, OR

#### **REGISTER NOW**

Format: Face-to-Face Course
Accreditation: Accredited
Start Date: 06/12/2019
Location: Wilsonville, OR
Instructor: Kirk Buffington
Institute Member: Early Fee: 690.00

Non-Member: Early Fee : 890.00

### Legal Aspects of Public Procurement 07/23/2019 Wilsonville, OR

#### REGISTER NOW

Format: Face-to-Face Course
Accreditation: Accredited
Start Date: 07/23/2019
Location: Wilsonville, OR
Instructor: Robin Rickard
Institute Member: Early Fee: 690.00
Non-Member: Early Fee: 890.00

Developing and Managing RFPs in the Public Sector 08/13/2019 Eugene, OR

#### REGISTER NOW

Format: Face-to-Face Course
Accreditation: Accredited
Start Date: 08/13/2019
Location: Eugene, OR
Instructor: Jennifer Huston
Non-Member Early Fee: 890.00
Institute Member Early Fee: 690.00

Tools for Ensuring Contractor Performance on Public Construction Projects 09/16/2019 Portland, OR

#### REGISTER NOW

Format: Face-to-Face Course
Accreditation: Non-Accredited
Start Date: 09/16/2019
Location: Portland, OR
Instructor: Kathryn Braeme-Burr
Non-Member Early Fee: 385.00
Institute Member Early Fee: 285.00

# **EMPLOYMENT OPPORTUNITIES**

#### Contract Administrator III - TriMet

Work with agency departments and project managers to prepare, negotiate and administer contracts of a complex nature including construction services, professional services (architecture/engineering included) and information technology. Provide technical expertise and guidance on contract matters to contract administrators with less experience. Provide guidance to agency departments and project managers regarding procurement policies and procedures. Ensure a commitment to safety through consistent and professional behaviors in performance of job requirements that demonstrate safety is a fundamental value that guides all aspects of our work. Perform related duties as required.

Salary Range:

Minimum: \$64,604.00 Midpoint: \$80,755.00 Maximum: \$96,906.00

Open Until Filled - First Review of Submitted Applications - February 05, 2019

For more information please click **HERE**.

# **QUICK LINKS - LET'S KEEP IN TOUCH**







# UPCOMING MEETINGS AND EVENTS



March 6, 2019 Board Meeting (w/Area 8 Chapter Ambassador) March 7, 2019 All Day Workshop (w/Area 8 Chapter Ambassador) April 4, 2019 General Meeting April 17, 2019 **Board Meeting** May 2, 2019 General Meeting May 15, 2019 **Board Meeting** Regional Conference May 16-17, 2019 June 19, 2019 **Board Meeting**