



**Executive Board Retreat  
November 14, 2018 8:30 am – 4:00 pm**

**AGENDA**

8:30 – 8:45 Settle In

8:45 – 9:45 Calendar for upcoming year

9:45 – 10:00 Budget Recommendation – Any adjustments needed

10:00 – 10:10 Review of Bylaws (to see if any updates need to be made and presented to membership)

10:10 – 11:00 Review Strategic Plan

11:00 – 12:00 Review Handbook as compared to Checklists

***Lunch 12:00 – 1:00***

1:00 – 1:45 Review Buyer of the Year Application and Timing

1:45 – 2:30 Scholarship Procedures and Tracking System

2:30 – 3:00 SOAR Analysis

3:00 – 3:30 Chapter Committees / Incoming President Items