

Fellow Columbia Chapter of NIGP Members:

Our **next General Meeting and Luncheon** is scheduled for **Thursday, September 8, 2016**. Please mark your calendars and plan to attend.

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| DATE & TIME: Thursday, September 8, 2016 11:30 am – 1:00 pm | LOCATION: Multnomah County Multnomah Building, Room 315 501 SE Hawthorne Blvd Portland, OR |
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LUNCH will be served.

MEETING AGENDA

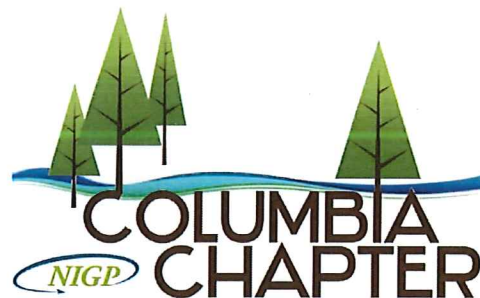
- 11:30 Welcome and Introductions
- 11:35 Volunteer Recruitment (Denice Henshaw and Christy Tran)
Areas of Opportunity:
 - Scholarship/Rewards Program Committee
 - Marketing Committee
 - Web Committee
 - Student Outreach Committee
 - Mentoring Program
 - Photographer for General Meetings and Events
 - Social media,
 - One Day Events
 - Holiday Luncheon
 - February workshop
 - RVTS
- 11:45 Lunch
- 12:05 Introduction of New ICP Director (Diane Seaton)
- 12:10 Legislative Update (Brian Smith)
- 12:20 NIGP National Update (Kevin Yin) – Governance NIGP 2.0 documents attached
- 12:30 RVTS Reminder – October 19, 2016. Flyer attached.
- 12:35 Forum updates (Diane Seaton, Denice Henshaw, Mabelle Stevens, Lee Fleming, Annie Teav and anyone else that may have attended)
- 12:50 Pro D Announcements (Kathi Braeme-Burr)
- 12:55 Chapter Announcements (Diane Seaton)
- 1:00 Adjourn

Sign in Sheet

Columbia Chapter NIGP

General Meeting

Date: September 8, 2016 Time: 11:30 AM- 1:00 PM



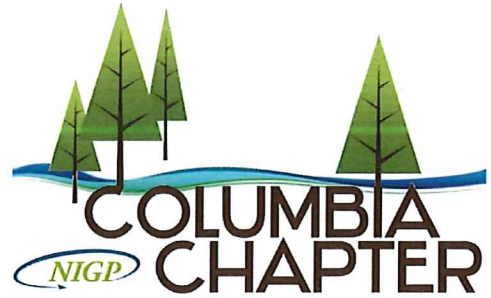
| Name | Agency |
|----------------------|---------------------------|
| Elvis Carter | City of Portland, BISS |
| Anthony Blodman | Multnomah County |
| LAWRENCE E RUSSELL | MULTNOMAH COUNTY |
| Emilie Schuhoft | Multnomah County |
| Doreen Blome | MC |
| Jeff Hegec | MCITD |
| Anna Hasbore | " |
| Jerry Jensen | MC - PURCHASING |
| Jin Huang | MCHD |
| Annie Terry | MVETCO - |
| Naomi Melendez | Health |
| Denice Henshaw | Port of Portland |
| Machelle Stephens | Port of Portland |
| Bob Reed | P.O.P. |
| Stacey Balenger | N/A - |
| Stacey Drake Edwards | COP |
| Kelly Davis-McKernan | COP |
| James Moring | COP |
| Tessa Paul | MC Purchasing |
| Cynthia Roda | Beaverton School District |
| Erin Dalton | Beaverton SD |
| Eric Wicks | TVF & R |
| Paula Rickman | Mult. Co. |
| Kevin Yin | City of Vancouver |
| CHRISTY TRAN | MULTNOMAH COUNTY |

Sign in Sheet

Columbia Chapter NIGP

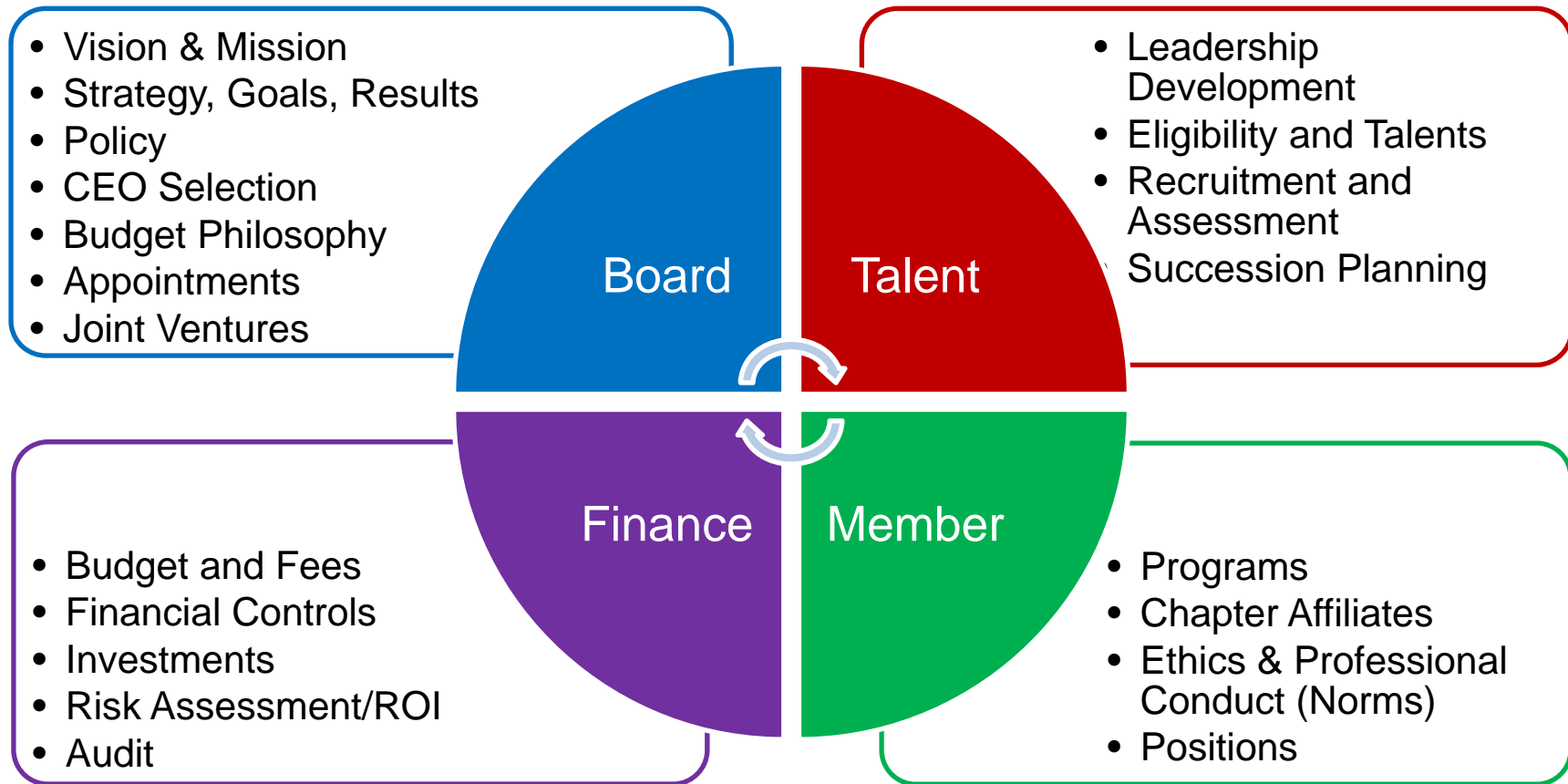
General Meeting

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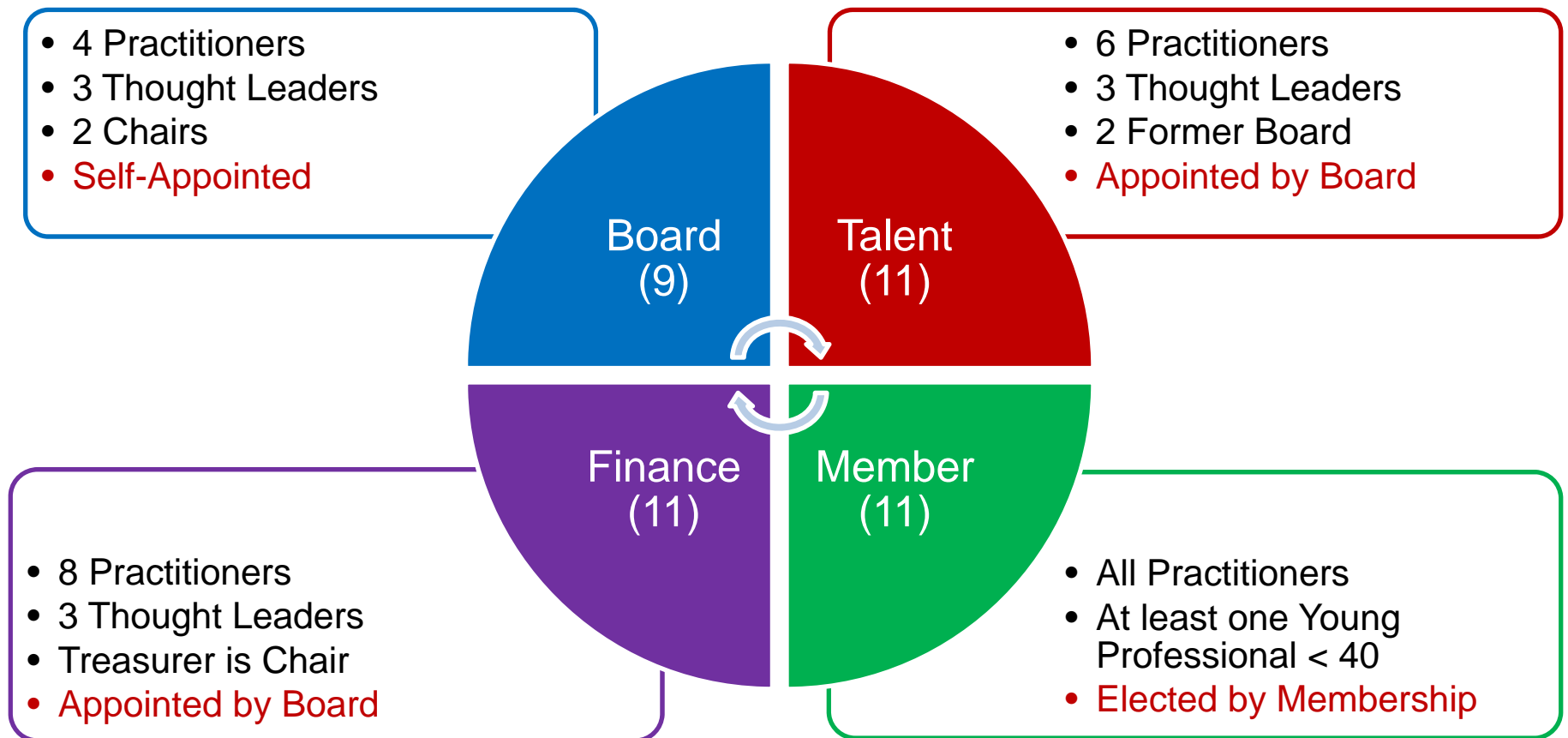


| Name | Agency |
|-------------------|---------------------------|
| Jill Panches | Multnomah County |
| Linda Niman | Beaverton School District |
| AARON T. SMITH | BEAVERTON SCHOOL DISTRICT |
| JUSTIN SWEET | BEAVERTON SCHOOL DISTRICT |
| Kathi Braune Barr | # Multnomah County |
| TRAVIS ALLISON | Portland Public Schools |
| Terry Marsal | City of Beaverton |
| Brian Smith | Multnomah County |
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NIGP 2.0 - Shared Governance Roles



NIGP 2.0 - Shared Governance Composition





[Home](#) / [About NIGP](#) / [Board & Councils](#)

BOARD & COUNCILS

The Institute's governance structure, commonly known as NIGP 2.0, is comprised of four governing bodies and a number of committees and task forces; each with specific roles and responsibilities.

[In This Section](#) ►



THE NIGP GOVERNING BOARD

SETS DIRECTION BY:

- Setting the vision, mission, and purpose of the Institute
- Establishing goals and objectives
- Defining the strategic plan
- Establishing broad-based policies

PROVIDES PROGRAM OVERSIGHT BY:

- Appointing members to the Governing Board, Talent Council and Finance Council as recommended by the Talent Council

- Ratifying resolutions, position papers and position statements recommended by the Member Council
- Approving the annual audit once recommended by the Audit Committee
- Conducting an appeals process for revocations of membership or chapter charters after such action is deemed appropriate by the Member Council
- Approving joint ventures with third parties

ENSURES ADEQUATE RESOURCES BY:

- Selecting and assessing the performance of the Chief Executive Officer
- Establishing the budget philosophy and approving annual budget appropriations

Expand all

GOVERNING BOARD 2016

Jack Adger, CPPO, CPPB - Chair

Michael E. Bevis, CPPO, JD, CPSM, C.P.M., PMP - Chair-Elect

Taylor V. Adams, CPPO - Treasurer

Donald G. Buffum, CPPO

Jeff Cobb - Thought Leader

Keith K. Glatz, CPPO, FCPM, FCPA

Stephanie Osborn - Thought Leader

Denise K. Schneider, CPPO, CPPB, C.P.M.

William P. Shields, Jr. - Thought Leader

Miriam Singer, CPPO

Rick L. Grimm, CPPO, CPPB - Secretary/NIGP CEO



THE NIGP FINANCE COUNCIL

SETS DIRECTION BY:

- Establishing the financial and investment goals of the Institute
- Determining risk assessment

PROVIDES PROGRAM OVERSIGHT BY:

- Overseeing the financial operations
- Approving requests for non-budgeted funding
- Authorizing requests to release the use of funds earmarked in designated reserve accounts by the Governing Board
- Approving the transfer of emergency funds within NIGP accounts
- Approving the write-off of bad debt

ENSURES ADEQUATE RESOURCES BY:

- Determining fees and assessments within the framework of an annual budget appropriations that is recommended to the Governing Board for approval
- Determining insurance and bonding requirements
- Selecting the investment counselor for the Institute
- Selecting the independent auditor for the Institute

[Expand all](#)

FINANCE COUNCIL 2016

Taylor V. Adams, CPPO - Chair/Governing Board Treasurer
Robert J Behr - Thought Leader
Ben Calia, CPPB

James E. Foley, CPPO, CPPB
David L Keen - Thought Leader
Lisa Mehalko, CPPO, CPSM, CGAP
Glenn T. O'Steen, CPPO, MBA
Linda L. Phillips, CPPB, C.P.M.
Nicole A. Krneta Rogers, CPPB
Kate M. Rotella, CPPO
Steve Siesser - Thought Leader
Tina M. Borger, CPPO
Rick L. Grimm, CPPO, CPPB - NIGP CEO



THE NIGP MEMBER COUNCIL

SETS DIRECTION BY:

- Establishing the eligibility and conditions for agency and individual membership
- Establishing and determining conditions for agency and individual membership revocation including provisions for due process
- Establishing and maintaining standards of professional conduct including a code of ethics
- Establishing the eligibility and conditions for chartering, maintaining, reinstating, and terminating a NIGP chapter affiliate

PROVIDES PROGRAM OVERSIGHT BY:

- Managing the relationship between the Institute and its chapter affiliates
- Overseeing the process for developing and approving position papers of the Institute subject to ratification by the Governing Board
- Overseeing the process for developing official resolutions of the Institute subject to ratification by the Governing Board
- Overseeing the process for establishing an Institute honors and awards program

Expand all

MEMBER COUNCIL 2016

Denise K. Schneider, CPPO, CPPB, C.P.M. - Chair

Cheral A. Manke, CPPO, CPPB - Vice Chair

Lisa L Evans, C.P.P.

Beth D. Fleming, CPPO, CPSM, C.P.M.

Joan E. Graham, CPPO, CPPB

Amanda L. Greer, CPPO, CPPB - Young Professional Designee

William A. Lindsey, CPPO, C.P.M.

Zulay Millan, CPPB, CPPO, FCCM - Young Professional Designee

Nelson S. Park, CPPO, CPPB

Brian R. Smith, CPPO

Theresa Webb, CPPO, CPPB, C.P.M., FCCM

Kevin C. Yin, CPPB

Rick L. Grimm, CPPO, CPPB - NIGP CEO



THE NIGP TALENT COUNCIL

ENSURES ADEQUATE RESOURCES BY:

- Determining the eligibility criteria for all positions on the Governing Board, the Finance Council, the Member Council, and the Talent Council subject to ratification by the Governing Board via its Board policies
- Recruiting leaders to serve on NIGP's Board, Councils, and committees
- Recruiting and selecting leaders to serve as NIGP's representatives on NIGP's auxiliary councils
- Developing and implementing an on-going leadership development program for leaders
- Developing a standard assessment program for the on-going evaluation of volunteer leader performance

- Developing and implementing a leader succession plan for the Institute

PROVIDES PROGRAM OVERSIGHT BY:

- Recommending appointments to the Governing Board, the Finance Council and the Talent Council subject to selection by the Governing Board
- Producing a competitive slate of candidates for the Member Council to be presented to the membership for a vote
- Determining the rules for conducting an election by the membership

Expand all

TALENT COUNCIL 2016

Don Buffum, CPPO - Chair

Keith I. Ashby, CPPO

Danielle L. Hinz, CPPO,C.P.M.

Peggy M. Hoffman - Thought Leader

Louis S. Moore, FNIGP, CPPO, CPPB

Russell M. Pankey, CPPO, CPPB

Susan Post SHRM-SCP, CAE - Thought Leader

Charles Henry Smith, Jr., MBA, CPPO, CPPB

Gregory K. Spearman, CPPO,FCCM

Aaron D. Wolowiec, MSA, CAE, CMP, CTA - Thought Leader

Carrie F. Woodell, MPA, CPPO, CPPB, CFCM, C.P.M., A.P.P.

Rick L. Grimm, CPPO, CPPB - NIGP CEO



ADVISORY COUNCILS

NIGP Business Council

Responsible for promoting knowledge-sharing opportunities between buyers and suppliers in an effort to enhance public procurement and for providing advice to the Board on public procurement issues affecting the supplier community as stakeholders.





INDEPENDENT COUNCILS

Through representative governance, NIGP provides guidance and support to independent boards and councils that share a common bond and mission with the Institute.

Universal Public Procurement Certification Council (UPPCC)

The UPPCC is an independent corporation that is managed by their UPPCC Governing Board. This Board makes policy decisions and oversees the implementation and administration of professional certification programs for public purchasing officials. This includes tests, design, authentication, administration, grading, and awarding of the certifications. NIGP has representation on the Council's Governing Board.

UPPCC Board of Examiners (BOE)

The UPPCC Board of Examiners prepares, with the advice of competent academic advisors, written examinations for certification programs established and administered by the Council. It acts on matters regarding certification, recertification, and revocation pursuant to procedures adopted by the Council. Their Board of Examiners is comprised of individuals who are divided into CPPO and CPPB teams. NIGP has representation on both BOE teams.

National Council for Public Procurement and Contracting (NCPPC)

The NCPPC brings together those not-for-profit associations serving the public procurement and contracting profession that share a common mission in order to develop partnerships and programs that benefit the respective association members while influencing and promoting the value and recognition of the profession. NIGP is a charter member of the collaborative agreement that governs the NCPPC and the Institute has representation on the Council.

Achievement of Excellence in Purchasing (AEP) Evaluation Committee

NIGP is a sponsoring member of the AEP Award issued annually by the National Procurement Institute (NPI) and has representation on their evaluation committee.

HOLIDAY INN PORTLAND AIRPORT

Columbia Conference Center
8439 NE Columbia Blvd
Portland, Oregon 97220

October 19, 2016

General Admission from 10:00am-3:00pm
Agency set up starts at 8:00am



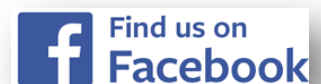
This is a once a year opportunity for procurement professionals to meet the vendor community face to face through the 11th Annual Reverse Vendor Trade Show. Join us now!!

The Oregon Public Purchasing Association (OPPA) and the Columbia Chapter of the National Institute of Governmental Purchasing (NIGP) are proud and excited to present to you the **11th Annual Reverse Vendor Trade Show on October 19!**

We encourage all purchasing professionals, project managers, and anyone involved in the public procurement process to attend and share your expertise.

Benefits of joining:

- Effectively meet your agency's outreach goals
- Increase competition of your agency's procurement process
- Provide a one stop shop for the supplier community at large
- Satisfaction of being able to authentically engage with your supplier community
- Satisfaction of being able to Increase the opportunities for M/W/ESB/DBE/SDV businesses
- Go above and beyond by providing your expertise as a public procurement professional
- Help OPPA and the Columbia Chapter generate revenue to continue our goal of increasing public purchasing knowledge through workshops/events, trainings, and scholarships opportunities.



11th Annual Reverse Vendor Trade Show

For more information, please contact Julie Denton at (360) 487-8435 / julie.denton@cityofvancouver.us or Christy Tran at (503) 988-7997 / christy.tran@multco.us. To register, visit our website at www.oppaweb.org.

NIGP COLUMBIA CHAPTER
General Meeting Schedule 2016-2017

| | GENERAL MEETINGS 1ST THURSDAY /WORKSHOPS | BOARD MEETINGS 3RD WEDNESDAY |
|-----|--|--|
| AUG | NO MEETING | August 17, 2016 |
| SEP | September 8, 2016 General Meeting | September 21, 2016 |
| OCT | October 6, 2016 General Meeting | October 26, 2016 |
| NOV | November 3, 2016 General Meeting | November 16, 2016 |
| DEC | December 8, 2016 HOLIDAY LUNCHEON | December 21, 2016 |
| JAN | January 12, 2017 General Meeting POTLUCK | January 18, 2017 |
| FEB | February 2, 2017 General Meeting | February 15, 2017 |
| MAR | March 2, 2017 All Day Work Shop | March 15, 2017 |
| APR | April 6, 2017 General & ICP Joint Meeting | April 19, 2017 |
| MAY | May 11, 2017 General Meeting | May 17, 2017 |
| JUN | NO MEETING | |
| JUL | NO MEETING | |