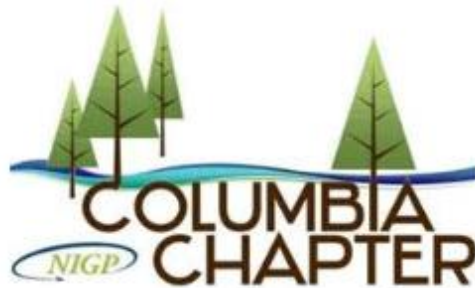
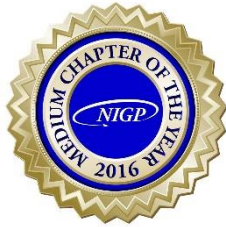


COLUMBIA CHAPTER NEWS – FEBRUARY 2019



The Columbia Chapter had our first general meeting of the year on February 7 with an icebreaker activity where Diane Seaton and Pavel Probasco won a party size KitKat. There were a lot of member interactions, networking and camaraderie as you can see in the picture above.

Thank you all for coming and for the bunny ears! What a great start to 2019!!

OUR MISSION	CHAPTER MENTORSHIP PROGRAM
<p>To promote the public procurement profession and efficient public procurement while maintaining the public trust by providing educational opportunities, networking, and technical support to its members.</p>	<p>The Mentorship Program is a volunteer program, coordinated by the Chapter Mentoring Committee, pairing experienced procurement professionals (mentors) with members who are looking to develop themselves professionally (mentees).</p> <p>For more information, please contact Emmanuel Amunga (Mentorship Program Chair) @ Emmanuel.Amunga@portlandoregon.gov</p>
OUR BOARD	SIGN UP FOR NIGP MEMBERSHIP
<p>Christy Tran President</p> <p>Elvis Carter Vice President</p> <p>Nick Ioanna Secretary</p> <p>Denice Henshaw Immediate Past President</p> <p>Anthony Blackmon Treasurer</p> <p>Kathi Braeme-Burr Pro-D Director</p> <p>Emmanuel Amunga Membership Director</p> <p>Julie Hoffman Meeting and Logistics Director</p> <p>Annie Teav ICP Director</p>	<div data-bbox="922 562 1237 709">  </div> <p>Join NIGP Choose the Membership that is right for you!</p> <div data-bbox="808 772 1058 814">VIEW AGENCY MEMBER BENEFITS</div> <div data-bbox="1084 772 1351 814">VIEW INDIVIDUAL MEMBER BENEFITS</div> <div data-bbox="641 856 1523 892"> Q & A PAGE – ASK A QUESTION </div> <p>Visit the Chapter's Q&A page where you can post questions, share your insights, strategies and innovations as well as help answer question posted by other Chapter members.</p>  <p>Check it out: http://columbiachapternigp.org/dwqa-ask-question/</p> <div data-bbox="641 1171 1523 1207"> 2018 UPPCC CERTIFICATIONS </div> <p>Erika Lopez, City of Hillsboro Spring 2018</p> <p>Christy Tran, Multnomah County Fall 2018</p> <div data-bbox="94 1423 1523 1465"> CELEBRATING INTERNATIONAL WOMEN'S DAY! </div> <div data-bbox="487 1495 1128 1579">  International Women's Day </div> <p>The date for 2019's International Women's Day (IWD) is March 8 (as it is every year!). Women in procurement make up 60-65% of the workforce, but the percentage of women in top leadership positions is extremely low. Our hope this year is to highlight women who ARE in leadership roles in various industries and especially in Public Procurement. Is there a woman in your life who's leadership inspires everyone around them to be their best at whatever they are doing? Please reach out to us to share!</p> <p>Show your support at the Columbia Chapter All Day Workshop by striking a pose for #Balanceforbetter!</p>

COLUMBIA CHAPTER ALL DAY WORKSHOP

SIGN UP NOW!!

IT'S FREE FOR MEMBERS!!



ALL DAY WORKSHOP AGENDA

"Celebrating March as Procurement Month!!"

DATE & TIME:

March 7, 2019
8:00am - 4:00pm

LOCATION:

[University Place Hotel & Conference Center](#)
310 SW Lincoln St., Portland, OR 97201

\$1 Raffle Tickets will be sold from 8:30am – 3:40pm (See Nick Ioanna)

- 8:00 Meet and Greet – Coffee and Pastries served
- 8:30 Welcome and Introductions – Christy Tran
- 8:45 Ice Breaker Activity – Christy Tran
- 9:00 **Tanyann Belaney** (Area 8 Chapter Ambassador)
- 10:15 **Saby Waraich** (City of Portland)
 - Purple Cow Leadership: How to Stand Out as a Leader?
- 11:30 Lunch
- 12:15 Chapter Announcements
 - Pro-D – Christy Tran on behalf of Kathi Braeme-Burr
 - Chapter Membership - Emmanuel Amunga
 - Chapter Volunteering Opportunities – Anthony Blackmon
 - Legislative Updates and Other News – Brian Smith
 - Certification Awards – Denice Henshaw
 - MOY/BOY Announcements – Christy Tran
- 12:45 Chapter Activity – Christy Tran
- 1:00 **Kevin Yin** (Trimet)
 - Successful Change Management. Yes, There's an Equation for That.
- 2:30 **Emilie Schultoff** (Multnomah County)
 - Contract Administration
- 3:45 Raffle Drawings – Elvis Carter
- 4:00 Adjourn – Christy Tran

All Day Workshop cost for non-members to attend is \$35.

2019 REGIONAL TRAINING & VENDOR SHOWCASE



EXPANDING THE POSSIBILITIES

May 22 - 24, 2019

**Sunriver Resort
17600 Center Drive
Sunriver, Oregon 97707**

Don't miss out on the opportunity to take part in educational sessions, community fund raising and cooperative contract information at the 2019 Area 8 Regional Training and Vendor Showcase.

For more info, click here: [2019 Area 8 Regional Training and Vendor Showcase](#)

FORUM SCHOLARSHIP OPPORTUNITIES - COMING SOON



The Chapter Board has approved the following scholarship opportunities to the

2019 NIGP Forum on August 25-28, 2019 in Austin, Texas

**1 x Full Scholarship – up to \$2200 (includes air, hotel and registration)
2 x Partial Scholarships – up to \$1000/each**

More information coming soon...

**Diane Seaton
Scholarship Chair**

NIGP – 2019 NATIONAL FORUM



The Future of Procurement Starts Here...Together

Forum 2019 | August 25-28 | Austin, Texas

Register Now and Save \$140!

Forum registration is now open! Save \$140 on Full Registration Packages (almost 2x the discount from last year), if you register before April 30th. This is being offered to everyone in lieu of group discounts.

14TH ANNUAL REVERSE VENDOR TRADESHOW



SAVE THE DATE!!

October 15, 2019 (new date)

Salem Convention Center

200 Commercial St SE, Salem, OR 97301

RVTS STEERING COMMITTEE

RVTS Coordinator: Diane Seaton, City of Portland

Directory: Jill Punches, Multnomah County

Marketing & Outreach: Christy Tran, Multnomah County

Registration: Anthony Blackmon, Multnomah County

Sponsorship: Kristin Shorey, Multnomah County

CHAPTER COMMITTEES AND PROGRAMS

Chapter Committees and Programs

The most valuable contribution you can make to an organization is your time and commitment. An organization is only as strong as those members who support its goals. Through our committees, we continue to serve our members by promoting the public procurement profession. We encourage you to take the time to review the committees listed below and let us know if you could help.

To join, contact the Committee/Program Chair person below or the [Chapter President](#).

Audit Committee

The Audit Committee shall consist of not less than two members appointed by the President. The audit shall be performed no later than July 30 of each year. At least two of the members serving on the committee shall also be members of the Board. This committee shall report its findings to the membership at the next meeting of the members. This report will give a statement of accounts based upon actual expenses incurred and income received for the prior year.

Suzi Fulcher, Chair

suzi_fulcher@co.washington.or.us

Members: Emmanuel Amunga, Kelly Davis, Bethany Demello, Patrick Wybert, and Annie Teav.

Board Nominating Committee

The Board Nominating Committee shall consist of not less than three members appointed by the President. At least two of the members serving on the committee shall also be members of the Board. The Chair of the committee shall be appointed by the President.

- The committee shall receive and evaluate recommendations from the members regarding individuals suggested for candidacy for a position as a regular director or director-at-large.
- The committee shall select at least one candidate for each position on the Board for which a term is expiring. This slate of nominees will be turned over to the President no later than five days prior to the meeting at which Board members are to be elected.
- No changes in nominees on this slate may be made after submission to the President except at the request of the nominee.
- Nominations may be made from the floor at the annual membership meeting, but only if the nominee has given express permission that his name be placed in nomination.

Nick Ioanna, Chair

nick_ioanna@co.washington.or.us

Members: Suzi Fulcher, Elvis Carter, and Denice Henshaw.

Budget Committee

The Budget Committee is chaired by Chapter President. Committee members shall include, but not be limited to, the Past President and the Treasurer. This committee reviews Columbia Chapter's revenues and expenses to propose an annual budget to the Board for adoption.

Christy Tran, Chair

christy.tran@multco.us

Members: Denice Henshaw, Anthony Blackmon, Elvis Carter, and Emilie Schulhoff.

Buyer and Manager of the Year Committee

The Buyer & Manager of the Year (BOY/MOY) Committee consists of 2 Board members and the Buyer and Manager of the Year from the previous year. The committee calls for nominations for the BOY/MOY from Chapter members. The committee reviews and verifies the accuracy of the criteria forms and required documentations submitted by the nominees. Recommendation to award a Buyer and Manager of the Year is given to the Board for final decision.

Anthony Blackmon, Chair

anthony.blackmon@multco.us

Members: Suzi Fulcher, Emmanuel Amunga, and Julie Hoffman.

Chapter of the Year Application Committee

The Chapter of the Year Application Committee is a new committee chaired by the Vice President. Members shall include but not limited to the President, Past President and Secretary. With the Vice President taking the lead, the committee compiles, drafts and reviews the application for Chapter of the Year. The Vice President submits the completed application to NIGP each year.

Elvis Carter, Chair

elvis.carterjr@portlandoregon.gov

Members: Christy Tran, Denice Henshaw, Nick Ioanna, and Barry Zimmerman.

Handbook Committee

The Handbook Committee maintains the Chapter's Handbook for Directors and Directors at Large. This committee reviews the Handbook and makes recommendations to the Board if needed. The Handbook is intended as a resource to enable members and Directors to provide consistent leadership of the Chapter and encourage future leadership within the Chapter. It contains the duties and responsibilities of the Chapter's Board of Directors.

Christy Tran, Chair

christy.tran@multco.us

Members: Diane Seaton, Anthony Blackmon, Nick Ioanna, Julie Hoffman, and Kathi Braeme-Burr.

Legislative Committee

The Legislative Committee plays a central role in creating a presence and increasing the influence of the practitioners' voice in the Oregon legislative process. Committee goals include: educating members on the legislative process, distributing proposed legislation impacting public procurement, providing timely bill tracking reports during legislative sessions, and promoting active involvement of public procurement professionals in the legislative process.

The Legislative Committee maintains a presence with individuals and groups who are significantly influential in Oregon's legislative process. This includes the State's Departmental Purchasing Officers and specific lobbyists who work with cities, counties, schools, and special districts. These contacts lead to greater information sharing, coordination and inclusion of practitioner voices in legislative bill drafting, committee testimony, and a positive impact in the legislative process.

Brian Smith, Chair

brian.r.smith@multco.us

Members: Nick Ioanna.

Marketing Committee

The Marketing Committee will assist with coordinating and facilitating marketing and communications for the Chapter including researching, purchasing, promoting, advertising, selling and distributing Chapter branded merchandise/items to increase visibility and growth of the Chapter.

Debra Lindsay, Chair

debra.lindsay@multco.us

Members: Emmanuel Amunga, Diane Seaton, Anna Hathorne, Anthony Blackmon, Nick Ioanna, and Annie Teav.

Mentorship Program

The Mentorship Program is a volunteer program, coordinated by the Chapter Mentoring Committee, pairing experienced procurement professionals (mentors) with members who are looking to develop themselves professionally (mentees).

Emmanuel Amunga, Chair

Emmanuel.Amunga@portlandoregon.gov

Members: Diane Seaton and Christy Tran.

Scholarship Program Committee

The Scholarship Committee is chaired by the Past President. The committee evaluates scholarship applications received from members of the Chapter. This committee is good for any volunteer who wants to learn how they might qualify for and utilize Chapter Scholarship funds made available by the Chapter.

Denice Henshaw, Chair

denice.henshaw@portofportland.com

Members: Diane Seaton, Anthony Blackmon, and Patrick Wybert.

Social Media Committee

The Social Media Committee was established to facilitate Columbia Chapter communication via social media outlets. This committee oversees the primary social media outlets of Facebook and LinkedIn. The content produced by this committee is official representation of the organization. Content on social media outlets are updated frequently.

The purpose of the Social Media Committee is to:

- To foster and facilitate Columbia Chapter community-building among its members through social media.
- To grow and maintain Columbia Chapter's online presence in order to keep current members informed with communication and to attract potentially interested members in joining our community.
- To maintain the Columbia Chapter Social Media pages.
- To raise awareness and make it easier for newcomers and current members to understand how and where to interact with Columbia Chapter online.
- To promote training opportunities hosted by our own Chapter or other related organizations that may interest public procurement professionals
- To promote and let people know about Columbia Chapter branded items available such as clothing and pens.

Annie Teav, Chair

annie.teav@multco.us

Members: Anthony Blackmon, Elvis Carter, Nick Ioanna, Christy Tran, and Shawn Postera.

Student Outreach Program

The Student Outreach Program is a volunteer program, coordinated by the Professional Development Director designed to promote career paths in public procurement. Representatives of the Chapter attend student functions – job fairs, career discussions, etc. to introduce public purchasing to students at the high school and college levels. As a part of this discussion, the program will promote and encourage interested students to become a student member of the Chapter.

Kathi Braeme-Burr, Chair

kathi.braeme-burr@multco.us

Members: Anthony Blackmon, Jill Punches, Tessa Paul and Emmanuel Amunga.

Website Committee

The Website Committee maintains the Chapter's website and works with the Chapter President, Chapter Board Members, and Chapter Committees to update content and resolve issues involving the website as the first points of contact.

Suzi Fulcher, Chair

ccnigpwebpeeps@googlegroups.com

Members: Lisa Emery, Eric Wicks, Sharon Roest, and Kittie Kong

EDUCATION OPPORTUNITIES

Educational Opportunities

The following educational opportunities are offered through the Columbia Chapter NIGP in partnership with OPPIA.

Scholarships are available! Contact Columbia Chapter to apply today.

Upcoming Face to Face Courses

Contract Administration in the Public Sector 01/29/2019 Wilsonville, OR

REGISTER NOW

Contracting for Construction Services 05/07/2019 Wilsonville, OR

REGISTER NOW

Format: Face-to-Face Course

Accreditation: Accredited

Start Date: 05/07/2019

Location: Wilsonville, OR

Instructor: Kathryn Braeme-Burr

Non-Member Early Fee : 685.00

Institute Member Early Fee : 485.00

Managing Your End Users and Suppliers: It's all about Relationships 05/22/2019 Sunriver, OR

REGISTER NOW

Format: **Face-to-Face Course**

Accreditation: **Non-Accredited**

Start Date: 05/22/2019

Location: Sunriver, OR

Instructor: Jennifer Huston

Non-Member Early Fee : 385.00

Institute Member Early Fee : 285.00

Strategic Procurement Planning in the Public Sector 06/12/2019 Wilsonville, OR

REGISTER NOW

Format: **Face-to-Face Course**

Accreditation: **Accredited**

Start Date: 06/12/2019

Location: Wilsonville, OR

Instructor: Kirk Buffington

Institute Member: Early Fee : 690.00

Non-Member: Early Fee : 890.00

Legal Aspects of Public Procurement 07/23/2019 Wilsonville, OR

REGISTER NOW

Format: **Face-to-Face Course**

Accreditation: **Accredited**

Start Date: 07/23/2019

Location: Wilsonville, OR

Instructor: Robin Rickard

Institute Member: Early Fee : 690.00

Non-Member: Early Fee : 890.00

Developing and Managing RFPs in the Public Sector 08/13/2019 Eugene, OR

REGISTER NOW

Format: **Face-to-Face Course**

Accreditation: **Accredited**

Start Date: 08/13/2019

Location: Eugene, OR

Instructor: Jennifer Huston

Non-Member Early Fee : 890.00

Institute Member Early Fee : 690.00

*Tools for Ensuring Contractor Performance on Public Construction Projects 09/16/2019
Portland, OR*

REGISTER NOW

Format: **Face-to-Face Course**

Accreditation: **Non-Accredited**

Start Date: 09/16/2019

Location: Portland, OR

Instructor: Kathryn Braeme-Burr

Non-Member Early Fee : 385.00

Institute Member Early Fee : 285.00

EMPLOYMENT OPPORTUNITIES

Construction Services Supervisor – City of Portland

The Construction Services Supervisor plans, organizes, coordinates, inspects, supervises, evaluates and provides oversight to a team of professional and technical staff responsible for City-wide procurement. The position also acts as the lead professional on complex projects. As a team leader, the Construction Supervisor provides technical assistance, guidance, training and review to assigned staff members. An incumbent in this class is responsible for the compilation of procurement related data for analysis and reporting and may be required to present data and results in a variety of forums to diverse audiences. The position works with bureau management to assist in planning program, organizational and policy changes. Duties and responsibilities are complex and carried out with considerable independence within a framework of established policies, procedures and guidelines. Work and results are reviewed through inspection and analysis of records, reports and completed procurements.

Salary Range: \$5,817.00 – \$10,526.00 Monthly

Closing Date: March 08, 2019

For more information please click [HERE](#).

Senior Procurement Specialist – City of Portland

This recruitment will remain open until 150 applications have been received or until the posted closing date, Friday, March 1, 2019, whichever comes first. Applications received after the 150 application limit has been reached will not be included in this recruitment process.

Procurement Services was successful in receiving approval from City Council in the Fall of 2018 to add new procurement staff resources to the team. With the additional staff resources, Procurement Services is looking to raise the level of customer services it provides to the Bureaus and the contractor community. There are a lot of exciting changes that are happening, and the team is looking for skilled and experienced procurement and supply chain professionals to come onboard and help manage a challenging workload in a fast-paced, solution oriented environment.

Procurement Services presently has four (4) vacancies they are seeking to fill. These positions ensure that the procurement processes are fair, transparent, defensible, and performed in accordance with all legal requirements. Depending on the assigned workgroup, process areas may include formal commodities, services, or construction projects. The incumbents will have experience conducting low-bid solicitations as well as writing and administering complex and multi-step invitations to bid and requests for proposals.

Salary Range: \$32.91 – \$42.71 Hourly

Closing Date: March 01, 2019

For more information please click [HERE](#).

Procurement Specialist – City of Portland

This recruitment will remain open until 150 applications have been received or until the posted closing date, Friday, March 1, 2019, whichever comes first. Applications received after the 150 application limit has been reached will not be included in this recruitment process.

Procurement Services was successful in receiving approval from City Council in the Fall of 2018 to add new procurement staff resources to the team. With the additional staff resources, Procurement Services is looking to raise the level of customer services it provides to the Bureaus and the contractor community. There are a lot of exciting changes that are happening, and the team is looking for skilled and experienced procurement and supply chain professionals to come onboard and help manage a challenging workload in a fast-paced, solution oriented environment.

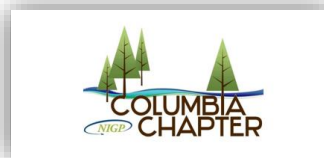
Procurement Services presently has three (3) vacancies they are seeking to fill. The Procurement Specialist may be assigned to one of four teams and is responsible for administering the City's informal and formal solicitation processes for capital projects, goods, and services. Procurement Specialists ensure that procurement processes are fair, transparent, defensible, and performed in accordance with all legal requirements. The position is also responsible for creating purchase orders and drafting resulting contracts for execution by City officials. Methods of contracting utilized by the City include Invitation to Bid (ITB), Request for Proposals (RFP), Cooperative Procurement, Sole Source, Special Procurement, and Emergency Procurement.

Salary Range: \$27.95 – \$35.19 Hourly

Closing Date: March 01, 2019

For more information please click [HERE](#).

QUICK LINKS - LET'S KEEP IN TOUCH



UPCOMING MEETINGS AND EVENTS



March 6, 2019	Board Meeting (w/Area 8 Chapter Ambassador)
March 7, 2019	All Day Workshop (w/Area 8 Chapter Ambassador)
April 4, 2019	Joint - General and ICP Meeting
April 17, 2019	Board Meeting
May 2, 2019	General Meeting
May 15, 2019	Board Meeting
May 16-17, 2019	Regional Conference
June 19, 2019	Board Meeting