

# Intergovernmental Cooperative Purchasing (ICP) Meeting

## 1/24/17

Multnomah County Library Administration Building, 2<sup>nd</sup> Floor, 919 NE 19<sup>th</sup> Ave, Portland

### Attendees:

Travis Allison, Portland Public Schools  
Terry Muralt, City of Beaverton  
Cate Antisdell, City of Portland  
Mary Jamieson - Washington County  
Elma Malloy, City of Vancouver  
Adam Helvey - DAS Procurement Services  
Sandy Wanner - Portland Community College  
Annie Teav - Multnomah County  
Kelly Stevens-Malnar - DAS Procurement Services

### 11:40 – Round Table

- Multnomah County solicitations: traffic paint and electrical supplies (currently EOF and Platt)
- Request for snow removal coop - Mary will send a snow removal quote she received a while ago
- Terry - suggested City of Beaverton building for meeting location
- City of Portland solicitations: office furniture, surplus furniture, t-shirts and promotional items, electrical supplies, MROE vending, landscaping, arborist, scaffolding rental, fuel, laundry and uniform rentals
  - Kelly - ORCPPLink – use listserv to connect non-profits and other units of local government with surplus property donations.
  - Mary - uses GovDeals to dispose of furniture - Oregon Community Foundation, a nonprofit that Washington County uses to donate furniture
- Washington County solicitations - special events, tent equipment and rental services, architectural and engineering for large comm center (may not have ICP)
- City of Vancouver solicitations - concrete meter boxes and lids, trailer mounted bypass pump
- PCC solicitations - AlSCO laundry service, Aronson Security - WA contract - she doesn't see coop language
  - Mary: AlSCO has the best services, they currently have Unifirst but no ICP
  - Kelly – be sure to perform due diligence for the authority to cooperatively use other State's and other units of local government's cooperative contracts. Kelly is reviewing WA Aronson Security contract for clarity of cooperative participating language.
- DAS Procurement solicitations: Konica Copier contract, travel services replacement for Azumano (current contract is a bridge for solicitation), Playground equipment - NASPO (put language in there saying up to five awards nationally, up to 3 regionally), Industrial Supply - MRO - 14 categories, reviewing proposals now. GreasSweep product - new state of WA contract but may not have ORCPP as authorized purchasers. Web conferencing contract through Adobe Connect. Translation and Interpretation Services in the works. Looking at putting them in "general" "certified" and "qualified" buckets.

### DAS Procurement News:

- DAS hiring Sustainability Coordinator.
- Governor's Marketplace will be March 23 - Governor speaking, held in Salem. Start. Grow. Thrive. - 3 tracks for the vending community. Booths are free - will want to register early
- ORPIN and Service-Disabled Veteran designation coming soon. Office of Minority, Women, and Emerging Small Business (OMWESB) is now called COBID (Certification Office of Business Inclusion and Diversity). Includes MBE, WBE, ESB, DBE, ACDBE (airport concession), SDVOB (Service Disabled Veteran Owned Business)

- Safety recall: 2012 Dodge Ram – OrCPPLink.
- Kelly meeting with US Communities tomorrow - Other national coops are making a presence in Oregon. Be diligent when reviewing other cooperative procurements; some language appears to be commerce restricting (i.e. the \_\_\_\_\_(proposer) shall only market this price agreement as the priority). US Communities has integrated two new Oregon Government members on their board. They also make slight reference to Federal terms and conditions - this may conflict with necessary terms required by agencies that use federal dollars or grants.
  - Mary - they need to post the entire contract and documents as well as complete pricing so you don't have to go to the vendor to get it.

Misc Items

- Amazon coop through PACE not found to meet Multco’s needs to utilize it. Tabling this discussion.

12:45 Coop Training

- Agreement that this will be a beneficial tool to many agencies
- This training is meant to be generic and customizable by agency
- Joint/Permissive flowchart (Mary)
- Be intentional about where authority originates.
  - Kelly - reminder that ORS190 is where our authority to cooperative with one another is conferred.
- May need to schedule time outside ICP meetings to get the training presentation done

**TO DO:**

✓ None

Prior Meeting To-Do List:

11/18/16

Need a Joint versus Permissive contract flowchart – include statute reference

✓ **Mary** will share her flowchart. **DONE:** Mary emailed chart. Will post in Resources.