

Metro
Portland, OR
Procurement Services and Grants Compliance Manager

Finance and Administrative Services Department

\$66,190 - \$93,990, annually

Open until filled. Resume review will begin on June 1, 2006.

Plans, organizes and directs Metro's procurement program and administers the agency's grants as contracts. Responsibilities include promoting and adhering to Metro's policy for sustainable procurement; achieving maximum participation by minority-owned business enterprise (MBE), women-owned business enterprise (WBE), emerging small businesses (ESB) and disadvantaged business enterprise (DBE); and ensuring customer satisfaction, operational excellence and long-range strategic planning. This position reports to the Deputy Director for the Finance and Administrative Services Department.

Metro is the regional government that provides integrated resource management for the 25 cities and unincorporated areas in the Portland metropolitan area. Facilities, public assets and governance services include the Oregon Convention Center, the Oregon Zoo, the Portland Center for the Performing Arts, the Metropolitan Exposition Center, transportation planning, growth management, solid waste system management and recycling services, and regional parks and greenspaces.

To access the complete job announcement and required application materials, visit our website at www.metro-region.org/jobs. Metro is an Equal Opportunity/Affirmative Action Employer