

MEETING MINUTES

NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING  
COLUMBIA CHAPTER

December 7, 1983

7:00 P.M.

1. Harold Vaughan welcomed everyone to the meeting and the purpose of the meeting is to discuss the proposal to form a provisional chapter of the NIGP in the Portland/Vancouver area. He went on to state that the NIGP is a national non-profit educational organization focused on the professional development of public purchasers. There are four people in the group this evening who are contemplating forming a local NIGP chapter because (1) they are already members of the national NIGP organization and (2) a local NIGP chapter can provide educational opportunities to purchasing officers in the Portland/Vancouver area that will further personal and professional development and, (3) the educational and certification program of NIGP is nationally recognized by professional public purchasers and public agencies.
2. Clair Kuppenbender presented the geographical boundaries of the proposed NIGP provisional chapter. He went on to state that geographical boundaries should be the Portland/Vancouver metropolitan area. However, purchasers who are interested in joining the chapter who work or live outside of the boundaries, shall not be precluded from membership. Membership to the chapter shall be open to all public purchasing people who are directly involved with purchasing. That is to say, that secretaries or store clerks should not be included in the chapter membership. Clair went on to explain the differences between regular chapters and provisional chapters of the NIGP. A regular chapter is composed of members all of whom are eligible for membership in the NIGP and that once the chapter is chartered, only members of NIGP may be eligible for membership in the regular chapter. Provisional chapters can be composed of members who are not direct affiliates with NIGP, however, members who hold offices in the chapter must be a direct affiliate of NIGP either through organizational or individual membership status. In cases where all individuals of the local provisional chapter become members of the NIGP the provisional chapter may petition for a regular chapter status.
3. Flor Matias stated that the purposes for organizing a local chapter of the NIGP is to provide a medium for public purchasing officers to be certified as professional public purchasers through the nationally recognized certification program. Materials (attached) were distributed relating to the annual membership fee for the Columbia Provisional Chapter which is \$100.00. The fee will pay for all materials needed to run the chapter and pay for the six regularly scheduled dinner meetings planned for the year. Information on agency memberships and individual memberships to the National Institute of Governmental Purchasing were also given.
4. Cam Birnie discussed meeting and program formats. He alluded to the use of using public purchasing experienced speakers as program facilitators at the Columbia Chapter meetings. He mentioned that some of the speakers would probably come to the Columbia Chapter membership and that programs put on by the Columbia Chapter will follow some of the themes as outlined in the NIGP seminar and conference schedules. Cam also discussed the various levels of the NIGP nationally recognized certification programs.

5. Meetings Review: Harold Vaughan quickly recapped the evening's program.

- (1) That the boundaries for the proposed provisional chapter of the NIGP shall be the Portland/Vancouver area, however, public purchasing officers and officials interested in joining the chapter who are outside the area shall not be precluded.
- (2) Those who are signed up to be members of the Columbia Provisional Chapter of the NIGP by January shall become charter members.
- (3) We would need at least 25 people to hold NIGP sponsored seminars.
- (4) You don't have to be a member of the national NIGP to be a member of the Columbia Chapter.
- (5) Emphasis was put on the fact that the Columbia Provisional Chapter is an educational non-profit organization for professional development of public purchasers.
- (6) Announcement: The next meeting shall be at 6:00 p.m. at Multnomah Athletic Club, January 5, 1984.