



Columbia Chapter of NIGP and
Oregon Public Purchasing Association present

INTRODUCTION TO PUBLIC PROCUREMENT



The work of public procurement is no longer a clerical function performed independently by various people throughout different agencies or departments within a government entity. This class provides an overview of the ever-changing profession by identifying fundamental concepts that will affect procurement in the public sector.

Seminar Dates and Times: December 10-12, 2008 8:00 am – 5:00 pm

Seminar Location:
City of Hillsboro Civic Center Complex
150 E. Main St.
Hillsboro, OR 97123

Registration Fee for Seminar:
\$575- NIGP National Member
\$750- Non-Member Fee
Registration fee includes all course materials

To Register:

You have **TWO** options to register:

- 1) Online with a PO or Credit Card
- 2) By Fax sent to Nicholas Burke at NIGP-National at (703) 736-9639

You can go to the same website for both Online and Fax registration:

<http://www.nigp.org/educate/outline/INTRO-HILLSOR.htm>

Look for the blue box in the upper-right corner and click "Online Registration" or "Print/Fax Registration Form"

Seminar Registration Deadline:

Registration and payment is due no later than November 26, 2008.

Local Contact Information:

Mr. Don Hicks, CPPB
Multnomah Education Service District
(503) 255- 1518 Email: dhicks@mesd.k12.or.us

Intended Audience:

This course is intended for individuals interested in an overview of procurement functions for the purpose of understanding the basic elements that underlie all areas of public procurement. Any government employee who has delegated authority to purchase good and services on behalf of the government should take advantage of this class. Discussion and content is relevant for those outside the profession, who are impacted by the public procurement environment.

Objectives:

Upon successful completion of this course participants will be able to:

- describe the roles, major components and functions of public procurement
- recognize how public procurement adds value to the delivery of services
- describe the cultural, social, political, economic and legal environments that impact public procurement
- recognize the importance of ethics and professionalism in public procurement

Additional Information:

The Civic Center complex is located 31 miles from the Portland International Airport. Transportation via light rail is available from the airport to the Civic Center.

