



**Columbia Chapter, NIGP**  
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**CHAPTER COMMITTEES**

<b>COMMITTEE NAME AND MEMBERS</b>	<b>COMMITTEE WORK ASSIGNMENT PERIOD</b>
<b>Budget Committee</b> Chair – President Members – Past President, Treasure	June and November thru December
<b>Nominating Committee</b> Chair – ICP Director Members – Secretary, President	January - May
<b>Audit Committee</b> Chair – Vice President Members – Secretary	June July
<b>Reverse Vendor Trade Show Steering Committee (RVTS)</b> Co-Chairs – OPPA and CCNIGP Several Membership Volunteers in many areas	January –April
<b>Chapter Buyer &amp; Manager of the Year Committee</b> Previous year Chapter Buyer and Chapter Manager Recipient	February –April
<b>Newsletter Committee</b> Editor – Paula Harlin, Portland Public Schools Assistant Editor – Suzanne Fulcher, WA Cnty	On-going with 3 publications a year
<b>Chapter History Committee</b> Chair – Member at Large At least 2 other members	In the beginning to establish the committee and expectations of work results, 1 year.
<b>Scholarship Committee</b> Chair - Vice President Rewards Program – member at large	On going
<b>Professional Development Committee</b> Chair – Pro D Director Members at large	On going
<b>Topics Committee</b> Chair – Vice President Members – Meeting & Logistics Director	On going
<b>Silent Auction Committee</b> Chair – Suzi Fulcher, WA Cnty Members – Cynthia Phillips, COP Dave Laney, Mult Cnty	November –December-January
<b>Web Site Committee</b> Chair – Mike Westerman, Clark Cnty 1 to 2 Members – Backup to Chair	On going
<b>Member Survey Committee</b> Chair – Don Hicks, MESD General Members – 2 positions minimum	September - December

