



## Columbia Chapter, NIGP

818 SW Third Avenue

PMB 1499

Portland, OR 97204

[www.columbiachapternigp.org](http://www.columbiachapternigp.org)

---

### EXECUTIVE BOARD MEETING MINUTES

August 23, 2006

Port of Portland

**CALL TO ORDER:** President Holt called the board meeting of the NIGP Columbia Chapter to order at 11:23 am, and announced that the Columbia Chapter won Mid-sized Chapter of the Year Award at the Forum in Tampa Florida. Rob Rickard, CPPO, OPBC was Awarded the Distinguished Service Award, Diane Seaton, CPPB was a Finalist for the Manager of the Year, and Gretchen Harold, CPPB was First Runner Up for Buyer of the Year. Members present were Elaine Holt, CPPO, CPPB, President; Kathleen Hinick, CPPB, Vice President; Gretchen Harold, CPPB, Secretary; David Laney, Treasurer; Diane Seaton, CPPB, Past President; Denise Johnson, CPPB, Membership; Rob Rickard, CPPO, OPBC, Government Affairs, OPBA Liaison; Leslie Johnson, CPPB, and Cynthia Phillips, Public Relations/Meeting Notices.

### OFFICER/COMMITTEE REPORTS

**Secretary:** A motion to accept the June Board minutes was made by Denise Johnson, and was seconded by Dave Laney. The June minutes were approved. The July minutes needed to be corrected and were tabled until the next Board meeting.

**Treasurer:** The current balance in the bank account is \$21,445.66. A motion to accept the Treasury report was made by Kathleen Hinick, and was seconded by Denise Johnson. The Treasury Report was Approved.

**Membership:** No Changes, we have 85 members. Jason Weinstein be introduced at the September general meeting. Denise will get an updated membership list and e-mail address list to Cynthia Phillips so she may send out the September invitation to Membership.

**Topics:** Kathleen has set the following schedule in place:

- September 7 General Meeting will be a Forum Wrap-up
- October 5 General Meeting Jeff Baer will talk about Green Purchasing
- November 2 General Meeting Marty Gault will talk about Strategic Sourcing

A CHAPTER OF THE  
NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING



[WWW.NIGP.ORG](http://WWW.NIGP.ORG)

Kathleen would like to see a discussion on ICP, something on Energy Performance Contracting, and a refresher on Ethics.

**Public Relations/Meeting Notices:** Bring the Cookbooks to the September General Meeting. It was agreed that the Silent Auction should be under this committee.

**Chapter Newsletter:** No report.

**OPPA Report:** OPPA is preparing for the Fall Conference. The agenda is about IT Law, Software Licensing etc. The Conference will be in Seaside, a reception will be held on Thursday night, Friday the sessions begin.

**ICP:** Out for the summer

**Information Services:** Elaine Holt has updated the website.

**Professional Development:** 11 people for legal aspects on 8/30, 31 and 9/1. CPPB/CPPO review will be pushed to November. Gretchen check with Bobbi about P2L.

**Government Affairs:** Not in Session.

## **UNFINISHED BUSINESS**

**Scholarships:** Received fall conference request from Margaret Kissner, request was denied.

## **NEW BUSINESS**

**Agenda for September General Meeting:** Kathleen had an idea to introduce all members as contributing to the Chapter of the Year Award. The Board liked the idea and will proceed with it.

**Response to Governor's office: Governor's Marketplace** Elaine Holt wrote a letter regarding the timing of the Governor's Marketplace, the Board read it and approved her sending it out as written.

**PNPPA** Question as to whether we would like to do a PNPPA conference in Portland/Vancouver in 2010 was raised, board said they be willing to host.

**RVTS** Elaine will be checking on who will resume their same positions on the steering committee.

**Respectfully Submitted by Gretchen Harold, CPPB**