

Columbia Chapter NIGP 2008 Forum Scholarship Program

Columbia Chapter is offering up to two (2) scholarships to enable chapter members to attend the 2008 NIGP National Forum in Charlotte, North Carolina. There are two scholarships available; one scholarship valued at up to \$2000 or the full cost of registration, hotel and airfare (whichever is less), and one scholarship valued at \$1000. These scholarship monies may be applied to the following:

- Forum Registration
- Airfare
- Hotel

The scholarship money may not be used for any other forum related expenses.

Eligibility:

In order to be eligible, a member must meet the following criteria:

1. Currently be a Columbia Chapter member or associate member in good standing and have been a member or associate member in good standing the previous year.
2. Chapter members who received a Forum scholarship in either of the previous two years (2006 or 2007) are not eligible.
3. Chapter Officers are not eligible.
4. Members of the Columbia Chapter Scholarship Committee are not eligible.

Application:

To apply, please provide to the application information requested below and submit to:

Gretchen Harold, CPPB
Purchasing Agent / Buyer III
Contracts and Procurement
Port of Portland
121 NW Everett Street
Portland, OR 97208
Gretchen.harold@portofportland.com
(503) 944-7596
Fax: 503-510-5910

Application Deadline: March 6, 2008

Application Information Required:

1. Complete and provide the 2008 Columbia Chapter Forum Scholarship Application Form
2. Provide a written response to the following:
 - a. Describe your participation in the chapter including: meeting attendance, submission of articles to chapter newsletter, workshop attendance, workshop presentations, class attendance, chapter committee participation, participation in chapter events, mentorship of other chapter members or other chapters, participation on certification evaluation panels (CPPO oral exam) and sponsorship of new members.
 - b. Describe your certification status, whether certified or pursuing certification.
 - c. Describe how attendance at Forum will aid you on the job and help your professional advancement.

Scholarship payment or reimbursement:

If funds will be used for Forum registration, Columbia Chapter will pay NIGP directly on behalf of awardees. The chapter prefers to pay directly for the cost of the expense or to reimburse awardees for those expenses when direct payment is not an option. Advances for specific expenses are available if other options are not possible.

If Chapter does not pay expenses directly to the vendor, the awardees shall provide the Chapter with itemized receipts, whether payment is reimbursed or advanced.

If the Chapter provides an awardee an advance but the awardee cannot or does not attend, he or she must reimburse the chapter for the amount of the advance.

Combining OPPA and Columbia Chapter Scholarships:

Applications will be considered from those who receive a 2008 OPPA Forum Scholarship, however preference will be given to those who have not received other scholarships to the 2008 Forum.

Race, creed, color, national origin, gender, age or employment status of the applicant will not be considered in making awards.

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APPLICATION FORM

Applying for: \$2000 scholarship \$1000 scholarship

Name: _____ Title: _____

Agency: _____

Mailing Address: _____

Email: _____

Phone: _____ Fax: _____

By signing this application, applicant and manager certify that his/her employer is unable or unwilling to pay the cost of the applicant's attendance at the 2006 NIGP National Forum.

Applicant's Signature: _____

Date: _____

Manager's signature (required): _____

Print Manager's Name/Title: _____

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Send application packet to:

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