

Columbia Chapter NIGP Special 2006 Forum Scholarship Program

This year the Columbia Chapter will offer three (3) special Forum scholarships to in the amount of \$1000 each. If greater funding is available, additional scholarships in this amount may be awarded. These scholarships are to enable chapter members to attend the 2006 NIGP National Forum in Tampa Florida. These scholarship monies may be applied to the following:

- Forum Registration
- Airfare
- Hotel

The scholarship money may not be used for any other forum related expenses. These scholarships are offered in lieu of the single forum scholarship provided in past years and referenced in the Columbia Chapter NIGP Scholarship program.

Eligibility:

In order to be eligible, a member must meet the following criteria:

1. Currently be a Columbia Chapter member or associate member in good standing and have been a member or associate member in good standing the previous year.
2. Chapter members who received a Forum scholarship in either of the previous two years (2004 or 2005) are not eligible.
3. Chapter Officers are not eligible.
4. Members of the Columbia Chapter Scholarship Committee are not eligible.

Application:

To apply, please provide to the application information requested below and submit to:

Elaine Holt, CPPO, CPPB
Contracts and Procurement Manager
Portland Public Schools
501 N. Dixon Street
Portland, OR 97227
eholt@pps.k12.or.us
(503) 916-3578

Application Deadline: March 31, 2006

Application Information Required:

1. Complete and provide the 2006 Columbia Chapter Forum Scholarship Application Form
2. Provide a written response to the following:
 - a. Describe your participation in the chapter including: meeting attendance, submission of articles to chapter newsletter, workshop attendance, workshop presentations, class attendance, chapter committee participation, participation in chapter events, mentorship of other chapter members or other chapters, participation on certification evaluation panels (CPPO oral exam) and sponsorship of new members.
 - b. Describe your certification status, whether certified or pursuing certification.
 - c. Describe how attendance at Forum will aid you on the job and help your professional advancement.

Scholarship payment or reimbursement:

If funds will be used for Forum registration, Columbia Chapter will pay NIGP directly on behalf of awardees. The chapter prefers to pay directly for the cost of the expense or to reimburse awardees for those expenses when direct payment is not an option. Advances for specific expenses are available if other options are not possible.

If Chapter does not pay expenses directly to vendor, the awardees shall provide itemized receipts, whether payment is reimbursed or advanced.

If the Chapter provides an awardee an advance but the awardee cannot or does not attend, he or she must reimburse the chapter for the amount of the advance.

Combining OPPA and Columbia Chapter Scholarships:

Applications will be considered from those who receive a 2006 OPPA Forum Scholarship, however preference will be given to those who have not received other scholarships to the 2006 Forum.

Race, creed, color, national origin, gender, age or employment status of the applicant will not be considered in making awards.

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APPLICATION FORM

Name: _____ Title: _____

Agency: _____

Mailing Address: _____

Email: _____

Phone: _____ Fax: _____

By signing this application, applicant and manager certify that his/her employer is unable or unwilling to pay the cost of the applicant's attendance at the 2006 NIGP National Forum.

Applicant's Signature: _____

Date: _____

Manager's signature (required) : _____

Print Manager's Name/Title: _____

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Send application packet to:

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Contracts and Procurement Manager

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Portland, OR 97227

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phone (503) 916-3578 fax (503) 916-3109